

# SCHOOL / COLLEGE / UNIVERSITY BUS PASS

Rawalpindi / Islamabad / Hasanabdal

Application Form

Pass # \_\_\_\_\_

Photograph

(1x1 Size)

POF/Allied  Retired  Private

Bus # \_\_\_\_\_

Old Pass # \_\_\_\_\_

## General Information (Father/Mother/Guardian)

Name: \_\_\_\_\_

NIC: \_\_\_\_\_ Pl. No. \_\_\_\_\_

Fy: \_\_\_\_\_ Section: \_\_\_\_\_

Desg: \_\_\_\_\_ BPS: \_\_\_\_\_

Date of Retirement: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

## Students' Profile

Name: \_\_\_\_\_

NIC: \_\_\_\_\_

Institute: \_\_\_\_\_

Class: \_\_\_\_\_ Semester: \_\_\_\_\_

Subjects: 1) \_\_\_\_\_ (2) \_\_\_\_\_

3) \_\_\_\_\_ (4) \_\_\_\_\_

Roll No.: \_\_\_\_\_

Timing: \_\_\_\_\_

## Verification from Institute (by Principal or HOD)

This is certify that above named student is currently enrolled in this institute and will study up to \_\_\_\_\_ particulars given above regarding student are hereby verified.

**Sign & Stamp of Principal or HOD**

Tel No. \_\_\_\_\_

Dated: \_\_\_\_\_

## Verification from POF (by Head of Fy/Group)

Certified that the applicant whose particulars are given is working in this Fy/Group, further certified that student for whom pass is required is real son/daughter of the applicant.

**Sign & Stamp Head of Fy/Group**

Tel No. \_\_\_\_\_

Dated: \_\_\_\_\_

Name & Signature of **AM-Welfare** \_\_\_\_\_  
(Concerned Fy/Group) \_\_\_\_\_

## Fee Submission Information (For Central Welfare Office Use Only)

Voucher#: \_\_\_\_\_ Amount: \_\_\_\_\_ Dated: \_\_\_\_\_ Bank: \_\_\_\_\_

## Undertaking (By Father/Mother/Guardian of the Student)

I affirm that I will abide by and agree the following terms and conditions applicable for issuance of bus pass:

1. Complaints will be made direct to AM-Welfare
2. Pass will be cancelled at any time against any misconduct by student.
3. Pass is non-transferable & will be produced as & when required by checking authority.
4. The student will travel in the bus at his/her own risk and will avail facility in standing capacity if seat is not available.
5. Student will not influence driver either route change or to stop bus.
6. Bus pass will be returned back to the authority when it is not required further.
7. Amount once submitted will not be claimed to be refund.
8. The bus pass will be issued for 12 months w.e.f January to December.
9. Bus Pass will be issued subject to the availability of seat.

**Signature of Applicant**

Name: \_\_\_\_\_

Desg: \_\_\_\_\_ PI No. \_\_\_\_\_

Section: \_\_\_\_\_

Dated: \_\_\_\_\_

## Check List / Attachments (Please attach following photocopies of the documents)

i) **Fy Pass (DO Pt-II if retired person)** ii) **CNIC of Applicant** iii) **B.Form / CNIC of Student** iv) **Receipt of College Fee** v) **Photo (size 1x1)**

Produce original **B.Form** and Receipt of college fee at the time of form submission.