

Government of Pakistan
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY

To

Dear Sirs,

Reference: TENDER ENQUIRY NO.0102-LP-CMC-48-PD, DT.29.01.2018

You are requested to submit quotations for the item(s) noted in the Schedule to the Tender. Offer should be sent duly sealed in an envelope. Please note the following instructions for filling the tender: -

1. SUBMISSION OF TENDER

1.1) Tenders will be opened at 1230 Hours on 27.02.2018 and must reach this office on or before 1200 hours upto the date of opening of Tenders. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you.

1.2) Only one tender should be included in one envelope. The outside of the envelope should be inscribed with: -

Tender Enquiry No: 0102-LP-CMC-48-PD, DT.29.01.2018.
Tender to be opened on: 27.02.2018.
Address as follows:

DY.DIRECTOR SCM - II
POF WAH CANTT.

1.3) If envelope do not indicate reference of T.E or received late the same may be returned un-opened.

2. GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS

2.1) For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the Schedule, which shall form the Quotation. You may use a separate sheet if necessary.

2.2) For Plant and Machinery, you are required to quote in two parts:-
Part I "Technical Offer": It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment, validity date, delivery schedule, and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

||| N.A.

Part II "Commercial Offer": It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

Each part should be placed in a separate sealed cover. The envelopes should be inscribed with Part I "Technical Quotation without Price" and Part II "Commercial Quotation with Price".

2.3) The Quotation must remain valid for, at least 90 days from the date of opening of tenders.

2.4) The Quotation should hold good for any reduced or enhanced quantities without notice.

2.5) In the event of non-acceptance of offer, no intimation will be given to the Tenderers.

2.6) Conditional Offer or alternative offers are likely to be ignored.

2.7) Quotations should be based on: -

Free Delivery at POF's stores at Central Stores POF WAH CANTT.

In this case Octopi duty will be payable by the supplier.

2.8) Taxes and Duties etc. where applicable, must be shown separately, quoting reference to Registration No. in cases of Sales Tax and relevant authority in the case of others. Offers without clarifications and inclusive of Taxes and Duties may be ignored.

2.9) Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and dispatched will be allowed to include in the offered rates.

2.10) "Suppliers will furnish a certificate, issued by Excise & Taxation deptt: that he has cleared all Professional Tax payable by him" offers received without this certificate will be rejected.

2.11) If the requisite information is not furnished on the T.E. forms or offer received in not conformity with the requirement of T.E. such offer shall be ignored.

2.12) Supplier will render necessary information regarding hazardous effects on environment of the material/products supplied by them, in their quotations and shipping/dispatch documents.

3. INSPECTION

3.1) Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the suppliers in accordance with the relevant specifications.

3.2) Where considered necessary, by the Purchaser, the stores may be obtained on Warranty/Guarantee subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, with in a specified time.

4. TENDER FEE

The tender must be accompanied by a non-refundable fee Rs.500/- by means of a crossed postal order / Pay order in favour of Director Admin POFs Wah Cantt.

TENDER SAMPLE

4.1) Where required, offer must accompany tender sample, strictly according to the description and specification given in Tender Enquiry. Offer not accompanied by tender sample will NOT be entertained excepting the established and reputable firms who have either previously satisfactorily supplied the same or similar stores or have submitted an acceptable sample thereof against previous T.E.

5. BID MONEY

5.1) Bid Money at the rate of 2% (for registered firms with POF) & 5% (For un-registered firms with POF) of the quoted value, should accompany the tender in the shape of Deposit at Call Receipt/Pay order/Banker's Cheque, from a scheduled Bank drawn in favour of:-

DY. DIRECTOR SCM - II, POFs, WAH CANTT.

Tenders received without Bid Money will be rejected.

5.2) Bid Money of the unsuccessful tenderers will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenderers will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.

5.3) State owned organizations are not required to provide Bid Money.

6. ACCEPTANCE OF OFFERS

6.1) POF may reject all bids or proposals at any time prior to the acceptance of a bid or proposals but is not required to justify grounds for its rejection. POF shall incur no liability towards suppliers or contractors who have submitted bids or proposals.

6.2) Performance Bond:

(a) The successful bidders shall provide performance bond at the rate, prescribed by POF Board according to the value of contract which shall not exceed 10% of the contract value, in the form of a Deposit At Call Receipt from a scheduled Bank; or, an un-conditional Bank Guarantee valid for 12 months after receipt of store in POFs on a prescribed format. The performance bond will be in favour of C.M.A. POF Wah Cantt. It will be returned on satisfactory completion of the contract.

(b) If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for Purchase of the stores at the risk and expense of the supplier.

6.3 PERFORMANCE BOND from State owned organizations may be waived off at the discretion of the Purchaser.

6.4 FAILURE TO SUPPLY THE STORES

All deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or Claim liquidated damages up to 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of the particular stores which remained unsupplied either in part or in full; or, to purchase, from elsewhere, the unsupplied stores at the risk and cost of the supplier.

6.5 PAYMENT

Payment will be made by the C.M.A.-(POFs) through crossed cheques on receipt/acceptance of stores on our prescribed bill form supported by receipt voucher on part/full supply basis.

6.5(a) Payment of duties / Taxes including professional tax (where applicable) must be supported by proof of having paid these to concerned GOVT.Taxation Deptt.

7. SECURITY OF INFORMATION

The tendered and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other the manufacturer or to any press or agent not authorized in writing by POFs to receive it.

Please return the Schedule to the Tender duly signed by the specified date, along with the specifications, drawings etc. if any, enclosed herewith - even if you are unable to quote.

WARNING In case the firm abstain from making offers or fail to return / acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would liable to be removed from the approved list.

Yours Sincerely,

(Naheed Akhtar)
A.M. -PURCHASE-II (A)

Tele : 051-9314101-21/22193
 : 051-9055-22193
Fax : 051-9271400
Email: mma.ddpii@yahoo.com

PAKISTAN ORDNANCE FACTORIES

SCHEDULE OF TENDER ENQUIRY # 0102-LP-CMC-48-PD, DT. 29.01.2018

(1) FOR MATERIALS

(1)	(2)	(3)	(4)	(5)		(6)
Item #	Description of Store with Specification, etc.	A/U	Qty.	Price Per Unit For Free Delivery		Delivery Date
				In Figures	In words	
Indent #0102-LP-CMC-48,DT.03.10.2016						
1	BOLT BRASS BSW HEX WITH NUTS 1/4"X1" BS-1083-1965, TABLE-1	Nos.	120			MOST IMMEDIATE
2	BOLT M.S. BLACK HEX HEAD WITH NUT BSW 3/16"X1" IBI, MBI, GEO PAROR OR EQUIVALENT	Nos.	24			MOST IMMEDIATE
3	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 3/16"X2" FICO, ITTEFAQ OR EQUIVALENT.	Nos.	36			MOST IMMEDIATE
4	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 1/4"X1" BSS-916/1953 TABLE-I	Nos.	2340			MOST IMMEDIATE
5	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 1/4"X2" BSS-916/1953 TABLE-I	Nos.	665			MOST IMMEDIATE
6	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 1/4"X2-1/2" BSS-916/1953 TABLE-1	Nos.	1094			MOST IMMEDIATE
7	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 1/4"X4" BSS-916/1953 TABLE-I	Nos.	680			MOST IMMEDIATE
8	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 5/16"X1" BSS-916/1953 TABLE-I	Nos.	1424			MOST IMMEDIATE
9	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 5/16"X1-1/2" BSS-916/1953 TABLE-1	Nos.	2150			MOST IMMEDIATE
10	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 5/16"X2" BSS-916/1953 TABLE-1	Nos.	1780			MOST IMMEDIATE
Indent #0103-LP-CMC-48,DT.03.10.2016						
11	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 5/16"X2-1/2" BSS-916/1953 TABLE-1	Nos.	1800			MOST IMMEDIATE
12	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 5/16"X3" BSS-916/1953 TABLE-1	Nos.	44			MOST IMMEDIATE
13	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 3/8"X2-1/2" BSS-916/1953, TABLE-1	Nos.	3725			MOST IMMEDIATE
14	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 3/8"X3" BSS-916/1953, TABLE-1	Nos.	1890			MOST IMMEDIATE
15	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 3/8"X4" BSS-916/1953, TABLE-1	Nos.	1395			MOST IMMEDIATE
16	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 1/2"X1" BSS-916/1953, TABLE-I	Nos.	244			MOST IMMEDIATE
17	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 1/2"X3" BSS-916/1953, TABLE-1	Nos.	1044			MOST IMMEDIATE
18	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 1/2"X4" BSS-916/1953, TABLE-I	Nos.	1845			MOST IMMEDIATE
19	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 1/2"X5" BSS-916/1953, TABLE-1	Nos.	1120			MOST IMMEDIATE
20	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 1/2"X6" BSS-916/1953, TABLE-I	Nos.	34			MOST IMMEDIATE
21	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 5/8"X2" BSS-916/1953, TABLE-I	Nos.	103			MOST IMMEDIATE
22	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 5/8"X2-1/2" BSS-916/1953, TABLE-1	Nos.	137			MOST IMMEDIATE

Indent #0104-LP-CMC-48,DT.03.10.2016					
23	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 5/8"X6" BSS-916/1953, TABLE-I	Nos.	490		MOST IMMEDIATE
24	BOLT M.S. BLACK HEX. HD. WITH NUT BSW 3/4"X4" BSS-916/1953, TABLE-1	Nos.	638		MOST IMMEDIATE
25	BOLT S.S. HEX HEAD BSW WITH NUT 1/4"X1" BSS-1083/1965 FOR DIM TAB-I BS-1501/801 GD-B CHEM	Nos.	415		MOST IMMEDIATE
26	BOLT S.S. HEX HEAD BSW WITH NUT 1/4"X2" BSS: 1501/801, GD-B & BSS-1083/1965	Nos.	275		MOST IMMEDIATE
27	BOLT S.S. HEX HEAD BSW WITH NUT 3/8"X1-1/2" BSS-1083/1965 FOR DIM TAB-I BS-1501/801 GD-B CHEM	Nos.	432		MOST IMMEDIATE
Indent #0105-LP-CMC-48,DT.03.10.2016					
28	BOLT S.S. HEX HEAD BSW WITH NUT 1/2"X3" BSS-1083/1965 FOR DIM TAB-I BS-1501/801 GD-B CHEM	Nos.	1400		MOST IMMEDIATE
29	BOLT S.S. HEX HEAD BSW WITH NUT 5/8"X2" BSS-1083/1965 FOR DIM TAB-I BS-1501/801 GD-B CHEM	Nos.	1150		MOST IMMEDIATE
30	BOLT S.S. HEX HEAD BSW WITH NUT 5/8"X2-1/2" BSS-1083/1965 FOR DIM TAB-I BS-1501/801 GD-B CHEM	Nos.	1200		MOST IMMEDIATE
31	BOLT S.S. HEX HEAD BSW WITH NUT 5/8"X3" BSS-1083/1965 FOR DIM TAB-I BS-1501/801 GD-B CHEM	Nos.	2750		MOST IMMEDIATE
32	BOLT S.S. HEX HEAD BSW WITH NUT 5/8"X4" BSS: 1501/801 & 1083/1965	Nos.	3000		MOST IMMEDIATE
33	BOLT S.S. HEX HEAD BSW WITH NUT 3/4"X3" BSS-1083/1965 FOR DIM TAB-I BS-1501/801 GD-B CHEM	Nos.	905		MOST IMMEDIATE
Indent #0106-LP-CMC-48,DT.03.10.2016					
34	MILD STEEL NUTS BLACK HEX BSW 3/8" BS-1083-1965	Nos.	200		MOST IMMEDIATE
35	STTEL SLOTTED COUNTER SUNK HEAD WOOD SCREW (BRIGHT FINISH) 1" X G-8 BS-1210-1963	Nos.	1000		MOST IMMEDIATE
36	MILD STEEL SLOTTED COUNTERSUNK HEAD WOOD SCREW 3"X12 SWG BS 1210 – 1963	Nos.	1000		MOST IMMEDIATE
37	CLAMPS HOSE (WARM DRIVE TYPE) SERRATED BAND,ZINC PLATED,(WORKING RANGE FROM 13 TO 20 MM)DESIGNATING SIZE 20MM (3/4") BSS:5315,BSS:1706,ZN-3,CLASS-B,	Nos.	1051		MOST IMMEDIATE
38	CLAMPS HOSE (WARM DRIVE TYPE) SERRATED BAND, ZINC PLATED 1-1/2" BS-3628-1963	Nos.	808		MOST IMMEDIATE
39	JUBLEE CLAMPS 2" BS-3628-1963	Nos.	453		MOST IMMEDIATE
40	JUBLEE CLAMPS 2--1/2" BS-3628-1963	Nos.	357		MOST IMMEDIATE
41	JUBLEE CLAMPS 3" BS-3628-1963	Nos.	339		MOST IMMEDIATE

**(2) For Plant & Machinery:-
Specifications:-**

(3) Special Conditions:-

- I. RATE & SALES TAX MUST BE SHOWN SEPARATELY. OTHERWISE YOUR QUOTED RATES WILL BE CONSIDERED INCLUSIVE OF G.S.T.
- II. QUOTATION NOT ACCOMPANIED WITH BID MONEY & TENDER FEE WILL BE IGNORED.
- III. DATE AND STAMP OF THE POSTAL ORDER MUST BE VISIBLE.
- IV. a. ONLY REGISTERED SUPPLIERS (WITH SALES TAX AND INCOME TAX DEPTT.) WHO ARE ON ACTIVE TAX PAYER LIST (ATL) OF FBR ARE ELIGIBLE TO SUPPLY GOOD / SERVICES TO GOVERNMENT DEPARTMENTS.
b. THE PAYMENT TO THE REGISTERED PERSONS MAY BE LINKED WITH THE ACTIVE TAXPAYER STATUS OF THE SUPPLIER AS PER FBR DATABASE. IF ANY REGISTERED SUPPLIER IS NOT IN ATL, HIS PAYMENT SHOULD BE STOPPED TILL HIS MANDATORY RETURNS AND APPEARS ON ATL OF FBR.
- V. UNREGISTERED FIRMS ARE REQUIRED TO PROVIDE ANNEXURE-A DULY FILLED SIGNED AND STAMPED ALONGWITH QUOTATION.
- VI. UNDERTAKING OF T.E. SCHEDULE SHOULD BE RETURNED DULY SIGNED & STAMPED WITH QUOTATION.
- VII. STATUS OF FIRM WITH POF (REGISTRATION / UN - REGISTERED) SHOULD BE MENTIONED IN OFFER. REGISTERED FIRMS ARE REQUIRED TO PROVIDE COPY OF VALID REGISTRATION LETTER WITH POF.
- VIII. PTC MUST BE OBTAINED FROM PUNJAB GOVERNMENT.
- IX. ONLY ONE RATE SHOULD BE QUOTED AGAINST DESCRIPTION OF STORE ON THE TENDER SCHEDULE.
- X. SUPPLIER MUST BE PROVIDED TECHNICAL LITERATURE OF QUOTED ITEMS ALONGWITH THE QUOTATION.
- XI. THE STORE MUST BE PROVIDED WITHIN GIVEN DELIVERY PERIOD OF THE CONTRACT.
- XII. ITEM # 3 & 4 SHOULD BE OF REPUTED OEM/BRANDED COMPANY. STORE SHOULD BEAR THE WARRANTY/GUARANTY CERTIFICATE AND SUPPORTED WITH TEST CERTIFICATE (WHERE REQUIRED) ADVANCE SAMPLE OF ITEM # 3 & 4 MUST BE QUALIFIED IN TENDERED ENQUIRY STAGE PRIOR TO CONTRACT TO AVOID ANY PROBLEM AT LATER STAGES DURING INSPECTION.(IF REQUIRED)
- XIII. VALIDITY OF OFFER (90 DAYS) WILL BE START AFTER THE ACCEPTANCE OF SAMPLES FROM OUR SIDE.

(4) UNDERTAKING

Should our offer be accepted, we hereby undertake to supply the stores/render services contracted on the basis of conditions of contract embodied in Form POF-1280, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk & cost.

Date _____
Place _____

Signature of the Tendered _____
Name _____
Position _____
Address _____
Income Tax G.I.R. No. _____
Official Stamp _____

SUPPLIERS'S CAPABILITY

Annexure-A

1. NAME OF THE FIRM: _____
ADDRESS : _____
2.1- TELE: NO: _____
2.2- FAX NO : _____
2.3- E.MAIL ADDRESS : _____
2. WHETHER PUBLIC LTD, PRIVATE LTD, PARTNERSHIP OR SOLE PROPRIETERSHIP : _____
3. ESTABLISHED SINCE : _____
4. CAPACITY : (Manufacture/stockist/Agent to foreign Firm) : _____
5. IF MANUFACTURER, PROVIDE FOLLOWING DETAILS : _____
5.1- IF MANUFACTURER, PROVIDE FOLLOWING DETAILS : _____
5.2- DETAIL OF PLANTS, MACHINERY AND MAJOR EQUIPMENTS:
(Attached separate sheet if required): _____
6. INSPECTION/QUALITY ASSURANCE FACILITIES : _____
7. ISO-9000 CERTIFIED IF SO ATTACH NECESSARY DOCUMENTS
8. IF STOCKIST, PROVIDE FOLLOWING :-
8.1- DETAILS OF STOCKS HELD :- _____
8.2- APPROX .STOCK VALUE :- _____
8.3- LOCATION OF STOCKS: - _____
9. ORGANISTIONAL DETAILS.
WHETHER THE FIRM IS REGISTERED WITH THE HOLDING FOLLOWING DEPTTS. (Give registration No. Date and attach copies of the necessary documents).

9.1 DP/ARMY OR ANY GOVT./SEMI GOVT.DEPTT :- _____

9.2 IMPORT TRADE CONTROL DEPTT : _____

9.3 SALES TAX DEPTT :- _____

9.4 INCOME TAX DEPTT `: _____

FINANCIAL STATUS : _____
(Bank certificate to be attached)
