



GOVERNMENT OF PAKISTAN
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY

To

M/s _____

Dear Sir,

REF'NCE:	TENDER ENQUIRY NO.	0207/SJL/FP/47	DATED:	13-02-2017
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You are requested to submit quotations for the items noted in the schedule to the tender offers should be sent duly sealed in an envelope. Please note the following instructions for filling the tender. Fax /e-mail offers or offers received after due date are not acceptable.

1. SUBMISSION OF TENDER

- 1.1 Tenders will be closed at **12:00** Hrs and opened at **1230** hours on **21-03-2017** and must reach this office on or before that time. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you.
- 1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No. **0207/SJL/FP/47** DATED: **13-02-2017**

Tender to be opened on: **21-03-2017**

Address as follows:

**MANAGING DIRECTOR POF SANJWAL
DISTT. ATTOCK, PAKISTAN.**

2. GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS

- 2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the schedule which shall form the quotation. You may use a separate sheet if necessary.
- 2.2 For Plant and Machinery you are required to quote in two parts:
Part-I "Technical Offer": It should exclusively give technical details and literatures/ brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this tender enquiry. It must not indicate price, costs etc.
Part II "Commercial Offer": It should indicate the commercial terms e.g.price, terms of payment, mode of payment, mode of supply.
Each part should be placed in a separate sealed cover. The envelopes should be inscribed with Part I "Technical Quotation without Price" and Part II "Commercial Quotation with Price".
- 2.3 The quotation must remain valid for, at least 90 days from the date of opening of tenders.

- 2.4 The quotation should hold good for any reduced or enhanced quantities without notice.
- 2.5 In the event of non acceptance of offer, no intimation will be given to the tenderers.
- 2.6 Conditional offers or alternative offers are likely to be ignored.
- 2.7 Quotations should be based on FOB. The consignment will be shipped through Pakistan National Shipping Corporation (PNSC). In case there is no PNSC service in the country of shipping, please quote on C&F basis. The freight should be indicated separately. Insurance premium should not be included in the quoted price. However, where insurance is considered necessary, advice to that effect should be given in the quotation.
- 2.8 Submission of the offer through an agent in Pakistan should be avoided. In case it is considered inevitable the agent's quotation must invariably be accompanied by the original proforma invoice from the principals/manufacturers.
- 2.9 Country of origin and port of shipment to be stated.

3. INSPECTION

- 3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the suppliers in accordance with the relevant specifications.
- 3.2 Where considered necessary by the Purchaser, the stores may be obtained on warranty/guarantee subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the supplier at his own expense, within a specified time.

4. ACCEPTANCE OF OFFERS.

- 4.1 The right to accept or reject any offer in full or in part, without assigning any reason or to negotiate price without prejudice to the original offer is hereby reserved.

4.2 PERFORMANCE BOND

- a) The successful bidders will provide performance bond at the rate upto 10% of FOB value of contract in favour of the Controller Military Accounts (POF) Wah Cantt (Pakistan). The Performance bond will be furnished in the form of Deposit At Call Receipt from any scheduled bank in Pakistan or an unconditional bank guarantee on prescribed proforma covered by any scheduled bank in Pakistan. The performance bond shall be furnished within 45 days from the date of opening of letter of credit. It shall be valid for a period of 12 months after the date of expiry of letter of credit. If the Performance Bond is not furnished within the prescribed time of 45 days, the purchaser reserves the right to:
 - i. Impose penalty @ 1% per month of the value of CDR / BG. (Clause-4.2 (a i) is not applicable in case of procurement of Plant / Equipment / Machinery items)
OR
 - ii. Cancel the contract and make other arrangements for purchase of the stores at the risk and expense of the Supplier.
- b) No Performance Bond will be required if the total FOB value of the contract is less than US\$ 50,000.00 and contract is placed directly on the foreign supplier.

4.3 **FAILURE TO SUPPLY THE STORES:**

All deliveries must be completed by the specified dates. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract and / or claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value or to purchase from elsewhere, the unsupplied stores at the risk and cost of the supplier.

4.4 **PAYMENT:**

- i) Payment will normally be made by means of irrevocable letter of credit. All bank charges incurred in Pakistan in connection with the establishment of LC will be borne by the purchaser, whereas all bank charges incurred in connection with drawing of payment including charges for confirmation of LC by the advising bank / foreign bank will be borne by the supplier.
- ii) 90% payment will be made on submission of despatch documents, while remaining 10% will be released after acceptance of store at POF Sanjwal.

5. **SECURITY OF INFORMATION**

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by POF to receive it.

6. Supplier will render necessary information regarding hazardous effects on environment of the material / products supplied by them, in their quotations and shipping/despatch documents.

Please return the schedule to the tender duly signed by the specified date, alongwith the specifications, drawings etc if any, enclosed herewith – even if you are unable to quote

Yours faithfully

MANAGER PURCHASE

TELE: 057-9316253-6
FAX No. 057-9316252
E.Mail: mdsjl@pof.gov.pk

SCHEDULE TO TENDER ENQUIRY NO.	0207/SJL/FP/47 DATED. 13-02-2017.
TO BE OPENED ON	21-03-2017.

ITEM#	DESCRIPTION OF STORE	A/U	QTY	PRICE/UNIT (FOB/C&F)	DELIVERY DATE/PERIOD
1.	TRANSLATION SHOT BLAST NOZZLE MOTOR PERMANENT MAGNET DC MOTOR WITH BRAKE TYPE: MFA-80VL VOLTAGE: 180V CURRENT: 6.6A POWER: 1KW. RPM 2000 INSULATION CLASS F SERVICES DUTY S1 AMBIENT TEMP: 40 ⁰ C	No	01		

SPECIAL TERMS & CONDITIONS

- A. 90 % PAYMENT WILL BE MADE ON SUBMISSION OF SHIPPING DOCUMENTS WHILE REMAINING 10 % PAYMENT WILL BE RELEASED AFTER ACCEPTANCE OF STORE AT POF SANJWAL AND ISSUANCE OF A CERTIFICATE TO THIS EFFECT BY MD POF SANJWAL.

UNDERTAKING

SHOULD OUR OFFER BE ACCEPTED, WE HEREBY UNDERTAKE TO SUPPLY THE STORES/RENDER THE SERVICES CONTRACTED ON THE BASIS OF GENERAL CONDITIONS OF CONTRACT EMBODIED IN FORM POF-1281, AND TO DEPOSIT THE PERFORMANCE BOND WITHIN THE PRESCRIBED TIME, FAILING WHICH IT WILL CONSTITUTE A BREACH OF CONTRACT, AND POF WILL HAVE THE RIGHT TO PURCHASE THE STORES/SERVICES ELSEWHERE AT OUR RISK AND COST.

PLACE-----
 DATE-----
 POSITION: -----

SIGNATURE OF THE TENDERER-----
 NAME-----
 ADDRESS:-----