

GOVERNMENT OF PAKISTAN
PAKISTAN ORDNANCE FACTORIES
CORRIGENDUM IN TENDER ENQUIRY NO.05-45-01-OM EXPORTS, DATED: 03-01-2017
(TS301475E)

1. PAGE 5 OF 8

FOR:

EXISTING

READ:

SCHEDULE TO TENDER ENQUIRY NO. **05-45-01-OM EXPORTS, DATED: 03-01-2017.**
OPENED on **23-01-2017 at 11:00 hrs.**

PACKING LIST

S. #.	I.M.D.G Code / UN No.	Total Qty Nos	Qty in Box (Nos)	No of Box	G.Wt. of Each Box (Kgs)	Dimension (CM)	Lump sum Air Freight/ Sea Freight
01	1.4S 0012	1000	1000	01	32	42.3x16.4x29.1	
02	1.4S 0012	200	200	01	10	42.3x16.4x29.1	
03	1.4S 0012	1000	1000	01	25.75	42.3x16.4x29.1	
04	1.4S 0012	200	200	01	09	42.3x16.4x29.1	
05	1.4S 0012	1000	800 200	01 +01	29 13	42.3x16.4x29.1	
06	1.4S 0012	1000	1000	01	15	32x28x12.7	
07	1.4S 0012	1000	280 160	03 +01	41 24	40x16.5x30	
08	1.4S 0012	1000	280 160	03 +01	41 24	40x16.5x30	

- No of Boxes - 15 Nos
- Total Weight of Boxes- 263.75 Kgs

It is certified that the above-mentioned store is DANGEROUS/EXPLOSIVE.

Special

Conditions:

- i) Freight must be quoted lump sum inclusive of all charges i.e. including insurance, container /terminal /handling/carrying, stevedoring etc. from Karachi Sea port to Oman Sea port/Islamabad Airport to Oman Airport.
- ii) Partial shipment is not allowed
- iii) Transshipment is not allowed, but if there is no direct ship from port of shipment to port of Oman then change of vessel without change of B/L will only be permitted with prior approval of Exports Division.
- iv) Each page of tender document be signed.
- v) Product description or any further detail will be provided on request.

All other terms and conditions of the Tender Enquiry shall remain unchanged.

(USMAN ALI BHATTI)
DIRECTOR EXPORTS
PAKISTAN ORDNANCE FACTORIES
Tele: 051-9055-21019, Fax:051-9314058



**GOVERNMENT OF PAKISTAN
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY**

To:

M/S _____

Dear Sirs

Reference: **TENDER ENQUIRY NO. 05-45-01-OM-EXPORTS, DATED: 03-01-2017.**

Well reputed Freight Forwarders are requested to submit sealed quotation to make arrangement for dispatch of defense store to Oman **By Air/By Sea** for the item(s) noted on the Schedule to the Tender.

Please note the following instructions for filling the tender:-

1. **SUBMISSION OF TENDER**

1.1 Tenders must reach this office **upto 23-01-2017 at 10:30 hrs** and will be opened at **11:00 hrs. on same date**. The tender received late will not be entertained. Bidders may witness the opening of the tender if they so desire with prior intimation and subject to the approval of competent authority. If a representative is deputed, he should bring a letter of authority.

1.2 Only one offer should be included in one envelope. The outside of the envelope should be inscribed with:

Tender Enquiry No. : **05-45-01-OM-EXPORTS, DATED: 03-01-2017.**

Tender to be opened on : **23-01-2017 at 11:00 hrs.**

Address as follows:- : **Director Exports**
Pakistan Ordnance Factories Wah Cantt.
Postal Code No. 47040

2. **GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS**

2.1 For dispatch / delivery of stores, the freight should be quoted in lump sum in the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the schedule, which shall form the Quotation. You may use a separate sheet if necessary.

2.2 The quotation must remain valid for, at least 90 days from the date of opening of tenders.

- 2.3 The quotation should hold good for any reduced or enhanced quantity without notice.
- 2.4 Conditional offers or alternative offers are likely to be ignored.
- 2.5 If the requisite information is not furnished on the T.E forms or offer received is not in conformity with the requirement of T.E, such offer shall be ignored.
- 2.6 The Exports Division will render necessary information regarding hazardous effects of the material / products along with dispatch documents.
- 2.7 Freight forwarder will furnish a certificate, issued by Excise & Taxation Deptt. that he has cleared all Professional Tax payable by him. Offers received without this certificate will be rejected.
- 2.8 Cutting or overwriting in quotations makes it liable to rejection therefore the same should be avoided.
- 2.9 Date and stamp of the postal order must be visible. Sales Tax Registration No. and NTN certificate must be attached.
- 2.10 Professional Tax certificate issued by respected Govt. (Province) authority must be provided.
- 2.11 The documents as per (Annexure 'A') are required to be submitted by quoting firms for (first time) in order to their permanent enlistment for issuance of future enquires.

3. DISPATCH INSTRUCTIONS

- 3.1 The firm will provide the Schedule of Vessel & Loading Program well in advance.
- 3.2 Tran's shipment is not allowed.
- 3.3 The firm will declare Cargo and other particulars i.e. weight, qty, material / store & freight etc. on Bill of Lading strictly as per documents provided by Export Division.
- 3.4 The Foreign Flag Vessel calling first port will not land / pass on any Indian / Israeli, Air Port/ Port enroute the destination.
- 3.5 As soon, shipment is taken place, the necessary shipping documents, i.e. mate receipt, copy of Bill of Lading etc. will be provided to POF Export Division for prompt submission of documents to the client/ Bank
- 3.6 Ensure timely and safe delivery of store to the consignee.
- 3.7 DG Cargo will be shipped as per IMCO class mentioned on the invoice/packing list shipping documents provided by Export Division.
- 3.8 Cargo will not be mis-declared.
- 3.9 Where containerization is mandatory any other form of stuffing shall be done after approval of Export Division.
- 3.10 All DG/Non DG Cargo will be MMD cleared.
- 3.11 Dangerous goods/ explosive will be highlighted properly and containers must be labeled as "Dangerous".
- 3.12 IMCO CARGO carrying vessels will be used for shipment of cargo declared as dangerous / explosive & vessel must be berthed on Security berth in consultation with EHQ Authorities.
- 3.13 All shipping documents will be provided by Export Division through Embarkation Head Quarters Karachi for the custom clearance of export consignment. The store will be supplied at port / warehouse after custom clearance, in case of airlift or sea shipment, consignment will be shifted to berth / airport accordingly.

- 3.14 The store will be air lifted/ shipped from Karachi Port on Vessels strictly in accordance with current IATA/ IMDG rules & regulations.
- 3.15 In case of failure of the freight forwarder, POF Export Division, reserve the right to place / award the contract on any qualified competitor firm at the risk & cost of the freight forwarder.

4. **TENDER FEE**

The tender must be accompanied by a non-refundable fee by means of a crossed postal order in favour of **Director-Admin, POFs Wah Cantt.** The rates of the tender Fee are as follows: -

Amount of freight	Rs.0.10 Million	Rs. 50
Amount of freight from Rs.0.10 Million to Rs.0.5 Million		Rs.100
Amount of freight over Rs. 0.50 Million		Rs. 200

5. **BID MONEY**

- 5.1 Bid Money at the rate of 01% of the quoted value, should accompany the tender in the shape of Deposit At Call Receipt, from a scheduled Bank drawn in favour of Director Exports POF Wah Cantt. **Tenders received without Bid Money will stand rejected.**
- 5.2 Bid Money of the unsuccessful tenderers will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenderers will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.
- 5.3 State owned organizations are exempted to provide Bid Money.

6. **ACCEPTANCE OF OFFERS**

POF Exports Division may cancel/reject any one or all the tenders at any time prior to the acceptance of a bid or proposal. The Exports Division shall upon request communicate to any Freight Forwarder who submitted a Bid or proposal the grounds for its rejection of all bids or proposal but is not required to justify those grounds.

7. **PERFORMANCE BOND**

- 7.1 The successful bidders shall provide performance bond at 10% of contract amount. The performance bond will be made in favour of CMA-POF Wah Cantt and will be furnished in the form of call deposit receipt or an unconditional Bank Guarantee (Annexure 'B') from a scheduled bank within (10) days after receipt of letter of intent.
- 7.2 If the Freight Forwarder fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and POF Exports Division will be entitled to make other arrangements for dispatch of the stores at the risk and expense of the Freight Forwarder.

8. **PAYMENT**

Payment will be made by the CMA (POFs), Wah Cantt. through crossed Cheque on satisfactory completion of contract and receipt of bill along with supporting documents as embodied in Contract agreement.

9. SUBLETTING

The freight forwarder will be entirely responsible for the execution of the contract in all respects according to the terms of the contract. The freight forwarder shall not sublet, transfer or assign the contract or any part thereof without prior written permission of the exporter.

10. NON – DISCLOSURE / SECRECY

The Freight Forwarder and his employees must not communicate any information relating to the dispatch / nature of stores under this enquiry to any person or to any press or agent not authorized in writing by POFs.

Yours faithfully,

(USMAN ALI BHATTI)
DIRECTOR EXPORTS
PAKISTAN ORDNANCE FACTORIES

Telephone No. + 92 51 9055 21019
E.Mail: exports@pof.gov.pk
Fax No. + 92-51-9314058

Copy to:

1. Director SCM : For information please.
2. Director MIS : For up-loading on POF Website.
(Attn: AM Web)

PAKISTAN ORDNANCE FACTORIES

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Special Conditions:

- i) Freight must be quoted lump sum inclusive of all charges i.e. including insurance, container /terminal /handling/carrying, stevedoring etc. from Karachi to Oman
- ii) Partial shipment is not allowed
- iii) Transshipment is not allowed, but if there is no direct ship from port of shipment to port of Chittagong then change of vessel without change of B/L will only be permitted with prior approval of Exports Division.
- iv) Each page of tender document be signed.
- v) Product description or any further detail will be provided on request.

Undertaking

Should our offer be accepted, we hereby undertake to arrange shipment of stores / render the services contracted on the basis of Conditions of Contract embodied in contract agreement, and to deposit the **Performance Bond** within the prescribed time, failing which it will constitute a breach of contract, and POF Export Division will have the right to dispatch the stores through other source at our risk and cost.

Place_____

Date_____

Signature of the Tenderer_____

Name _____

Position_____

Address_____

Income Tax G.I.R. No._____

SOP FOR ENLISTING OF FREIGHT FORWARDERS

a. Company's Comprehensive Profile showing the following:

- Date of establishment
- Incorporation status (duly supported with incorporation certificate)
- Paid up Capital
- List of Directors
- List of Branches within and outside Pakistan with complete addresses and contact details of Branch Heads
- List of all business that the company is engaged with including freight forwarding.
- Organizational set up ,Staff strength showing General Managers, Managers, AM's, Executives etc
- Affiliation with international freight forwarding networks
- Registration with other Government, Defence and Semi-Government Organizations
- List of reputed National & International Clients duly supported with Performance Satisfaction Letters issued by at least 3 satisfied National & International clients each.
- Any formal proof that company is authorized to handle / ship the dangerous goods.

b. Valid Registrations / Certifications:

- IATA
- FIATA
- PIFFA
- NTN
- GST
- Chamber of Commerce
- Professional Tax
- CAA (Civil Aviation Authority)
- Shipping License issued by Pakistan Customs / Air license

c. Financial Profile:

- Bank Statement for last 2 years
- Copies of IATA valid Bank Guarantees (B/G value less than PKR 5.0 M need not to apply for registration with POF Export Division)

d. DG Airfreight & Sea freight Profile:

- List of all Weapons or Parts airfreight / sea freight shipments handled during last 3 years duly supported with corresponding copies of AWB / BL's
- List of all DG airfreight shipments handled during last 3 years duly supported with corresponding AWB copies
- List of all staff members holding valid DG license duly supported with corresponding copies of valid DG certificates
- List of all DG Sea freight shipments handled during last 3 years duly supported with corresponding copies of B/L's

e. Air Charter Profile:

- List of all the Air charters arranged during last 2 years for the transportation of Military / Defence Cargo.
- Representation authorization by at least 1 International Air Charter Company having a fleet of 5+ cargo aircrafts involved in transportation of military / defence cargo.

BANK GUARANTEE FOR PERFORMANCE ON JUDICIAL STAMP PAPER OF RS.100/-
OR AS SUITABLE TO THE AMOUNT OF B.G.

- i) Contract No _____
ii) Name of Firm/Freight Forwarder _____
iii) Address of Firm _____
iv) Name of Guarantor _____
v) Address of Guarantor _____
vi) Amount of Guarantee Rs. _____
(_____)(in words)
vii) Date of Expiry of Guarantee _____

To: The President of the Islamic Republic of Pakistan through the Controller of
Military Accounts (CMA) POFs, Wah Cantt.

Sir,

1. Whereas your good self have entered into Contract No. _____ dated
_____ with Messrs _____

(Full Name and Address)

hereinafter referred to as our customer and that one of the conditions of the contract is the submission of
unconditional Bank Guarantee by our customer to your good self for a sum of

Rs. _____.

2. In compliance with this stipulation of the contract, we hereby agree and undertake as under: -

- a. To pay to you unconditionally on demand and/or without any reference to our Customer and
amount not exceeding the sum of Rs. _____ as would be mentioned in
your written Demand Notice.
- b. To keep this Guarantee in force till _____
- c. That the validity of this Bank Guarantee shall be kept one clear year ahead of the
original/extended delivery period or the warrantee of the stores which so ever is later in
duration on receipt of information from our Customer i.e.
M/S _____ or from your office. Claim, if any, must be duly
received by us on or before this day. Our liability under this Bank Guarantee shall cease on
the closing of banking hours on the last date of the validity of this Bank Guarantee. Claim
received thereafter shall not be entertained by us whether you suffer a loss or not. On receipt
of payment under this guarantee, this document i.e. Bank Guarantee must be clearly
cancelled, discharged and returned to us.
- d. That we shall inform your office regarding termination of the validity of this Bank Guarantee
one clear month before the actual expiry date of this Guarantee.
- e. That with the consent of our customer you may amend/alter any term/clause of the contract
or add/delete any term/clause to/from this contract without making any reference to us. We
do not reserve any right to receive any such amendment/alteration or addition/deletion
provided such like actions do not increase our monetary liability under this Bank Guarantee,
which shall be limited only to Rs. _____ (Rupees _____)
- f. That the Bank Guarantee herein before given shall not be affected by any change in the
constitution of the Bank or Customer.
- g. That this is an unconditional Bank Guarantee, which shall be encashed on sight on
presentation without any reference to our Customer.

Dated: _____

Guarantor

(Bank Seal and Signatures)