



GOVERNMENT OF PAKISTAN
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY.

To

M/s _____

Dear Sirs,

Reference: **TENDER ENQUIRY # 1245-FP-47-Capt-Pur-I(PMTL) DT: 06.02.2018**

You are requested to submit quotations for the items(s) noted in the Schedule to the Tender. Offers should be sent duly sealed in an envelope. Please note the following instructions for filling the tender:-

1. **SUBMISSION OF TENDER**

1.1 Tenders will be opened at **1230 hours** on **14-03-2018** and must reach this office on or before **1200 hour upto due date**. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you.

1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry #: **1245-FP-47-Capt-Pur-I(PMTL) DT: 06.02.2018**

Tender to be opened on: **14-03-2018**

Address as follows:-**Director Supply Chain Management**
POF Wah Cantt - Pakistan.

1.3 If envelope does not indicate reference of T.Es or received late the same may be returned un-opened.

2. **GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS & Evaluation Criteria**

2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the Schedule which shall form the Quotation. You may use a separate sheet if necessary.

2.2 As per PPRA rule 36 (b) single stage two envelope procedure will be applied for open competitive bidding. For Plant and Machinery, you are required to quote in two parts:-

Part I **"TECHNICAL OFFER"** It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Part II **"COMMERCIAL OFFER"** It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: Part I "Technical Quotation without price" and Part II "Commercial Quotation with Price."

- 2.3 The quotation must remain valid for, at least 90 days from the date of opening of tenders.
- 2.4 Procurement will be made strictly as per PPRA rules and contract will be placed in favour of lowest evaluated bidder.
- 2.5 In the event of non-acceptance of offer, intimation may be given to the tenders on their request.
- 2.6 Conditional offers or alternative offers are likely to be ignored.
- 2.7 Quotations should be based on F.O.B. The consignment will be shipped through Pakistan National Shipping Corporation (PNSC) In case there is no PNSC service in the country of shipping, please quote on C & F basis. The freight should be indicated separately. Insurance premium should not be included in the quoted price. However where insurance is considered necessary, advice to that effect should be given in the quotation.
- 2.8 Submission of the offer through an agent in Pakistan should be avoided. In case it is considered inevitable, the agent's quotation must invariably be accompanied by the original proforma invoice from the principals/ manufacturers.
- 2.9 Country of origin and port of shipment to be stated.
- 2.10 The offer of principal must clearly indicate whether the rate quoted is inclusive of agent's commission, and if inclusive rate of commission included be specified.
- 2.11 Suppliers will render necessary information regarding hazardous effects on environment, of the materials/products supplied by them, in their quotations and shipping/Dispatch documents.
- 2.12 If the requisite information is not furnished on the T.E form or offer received is not in conformity with the requirement of the T.E such offer shall be ignored.

3. **INSPECTION**

- 3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost, inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.
- 3.2 Where considered necessary by the Purchaser, stores may be obtained on Warranty/Guarantee, subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, within a specified time.
- 3.3 **TENDER SAMPLE**. Where required offer must accompany tender sample strictly according to the description given in tender Enquiry. Offer not accompanied by tender sample will NOT be entertained excepting the established and reputable firms who have either previously satisfactorily supplied the same or similar stores or have submitted an acceptable samples thereof against previous T.E.

4. **ACCPTANCE OF OFFERS**

4.1.1 The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.

4.1.2 Procuring agency shall incur no liability, solely by virtue of its invoking sub-rule (1.1) towards suppliers or contractors who have submitted bids or proposals.

4.1.3 Notice of the rejection of all bids or proposals shall be given promptly to all suppliers or contractors that submitted bids or proposals.

4.2 **PERFORMANCE BOND**

(a) The successful bidders will provide Performance Bond at the rate upto 10% of F.O.B. value of contract in favour of the Controller Military Accounts (CMA) POF Wah Cantt. The Performance Bond will be furnished in the form of Deposit At Call Receipt (CDR) from any scheduled Bank in Pakistan or an unconditional bank guarantee on prescribed proforma covered by any scheduled bank in Pakistan. The Performance Bond shall be furnished within 45 days from the date of opening of Letter of Credit. It shall be valid for a period of 12 months after the date of expiry of letter of credit. If the Performance Bond is not furnished within the prescribed time of 45 days, the Purchaser reserves the right to:

i. Impose penalty @ 1 % per month of the value of CDR/BG.
(Clause-4.2 (a i) is not applicable in case of procurement of Plant / Equipment / Machinery items)

OR

ii. Cancel the contract and make other arrangements for purchase of the stores at the risk and expense of the Supplier.

(b) No Performance Bond will be required if the total FOB value of the contract is less than US\$ 50,000 and contract is placed directly on the foreign Supplier.

4.3 **FAILURE TO SUPPLY THE STORES**

All deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the Purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or, claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of particular store which remained unsupplied either in part or in full or, to purchase, from elsewhere, the unsupplied stores at the risk and cost of the Supplier.

4.4 PAYMENT

Payment will normally be made by means of irrevocable letter of credit. Unless otherwise stated 90% payment will be released on submission of Dispatch documents to Bank while balance 10% payment will be released on receipt and acceptance of store by the consignee.

All Bank charges incurred in Pakistan in connection with the establishment of L.C. will be borne by the Purchaser, whereas all Bank charges incurred in connection with drawing of payment including charges for confirmation of L.C. by the advising Bank/Foreign Bank will be borne by the Supplier.

5 SECURITY OF INFORMATION

The tendered and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by POFs to receive it.

Please return the Schedule to the Tender duly signed by the specified date, along with the specifications drawings etc. if any, enclosed herewith - even if you are unable to quote.

6 WARNING

In case the firm abstain from making offers or fail to return/acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would liable to be removed from the approved list.

Yours faithfully,

(Muhammad Javed Akhtar)
DIRECTOR Supply Chain Management
PAKISTAN ORDNANCE FACTORIES
WAH CANTT, PAKISTAN

Tele: (051) (9055) (21088/21087/22269)

Fax: (051) 9271400 & (051) 9314100

E Mail. procurement@pof.gov.pk

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO. **TENDER ENQUIRY # 1245-FP-47-Capt-Pur-I (PMTL) DT: 06.02.2018 opened on 14-03-2018.**

(1) FOR MATERIALS

(1)	(2)	(3)	(4)	(5)		(6)
Item No.	Description with Specs. etc.	Unit	Qty.	Price per Unit FOB or C & F		Delivery Date
				In Figures	In Words	
1.	Tensile Impact Testing Machine (Latest model) Specification Attached As per Annexure "A"	No.	01 No			IMMEDIATE

(2) **For Plant & Machinery:**

Specification: - **Attached As per Annexure "A"**

(3) **Special Conditions:-**

- Commercial offers will be opened of those firms who will qualify in technical evaluation.
- contract will be placed in favour of lowest evaluated bidder as per POF Contract format POF-1282 and other terms and conditions mutually agreed between POF and the contractor / firm.
- The supplier will submit and undertaking to ensure availability / supply of spares for machine upto a period of 15 years.

(4) Undertaking

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of General Conditions of Contract embodied in Form POF 1282, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

Place _____

Signatures of the Tender

Date

Name

Position

Address

Income Tax G.I.R.No.

TECHNICAL SPECIFICATION		
Sr #	<u>DESCRIPTION</u>	
1.	Tensile Impact Testing Machine (Latest model)	Tensile impact testing machine capable to determine the tensile impact energy of plastic material according to standard test methods ASTM D-1822 & ISO-8256. Qty. = 01 No.
2.	Scope	The specified test methods: a. Cover the determination of the energy in joules required to rupture standard tension impact specimens of plastic materials. b. Accuracy of energy measurement shall be $\pm 1\%$ of the applied energy.
3.	Impact energy	01 to 50 Joules with different capacity of Pendulums as per requirement of ASTM D-1822 & ISO-8256.
4.	Pendulum initial angle	As per standard test method (ASTM D-1822 & ISO-8256)
5.	Software and Hardware	<p><u>MEASURING AND ANALYSING SOFTWARE (LATEST VERSION):</u></p> a. Capable to perform tests as per ASTM D-1822 & ISO-8256. b. To record and display energy in joules. c. Should be Windows based and user-friendly. d. Should have facility of backup & recovery of data in case of system crash. e. Provision of facility for online up gradation, trouble shooting and installation of softwares. f. Data transfer / communication through USB or RS 232 serial. g. User password authentication and other standard safety features. h. Printing of test report as per purchaser's format with monogram. i. Provision of latest version of measuring and analyzing software on CD as backup. <p><u>HARDWARE:</u></p> a. LCD 21 inch. b. P.C (Core i5 series 3.0 GHz or Higher) LAN, VGA, sound card built-in, or latest) c. Ram 4 GB or Higher (Compatible) d. Hard Disk 500 GB or Higher (Compatible) e. HP Laser Jet pro 400 M 402DN Printer, monochrome, 4800x600 dpi or equivalent. f. Latest version of MS Windows, Antivirus and USB security tool. g. Software installation and configuration manual or C.D of the same. h. Set of software (MS Windows, Drivers of all hardwares antivirus etc.)
6.	Spares	a. 02 years essential maintenance and operational spares are required with machine. Firm shall provide list of the same with quantity and parts numbers. b. The firm will also provide complete catalogue/list or spares along with part numbers. c. The firm will provide specification of all types of greases, Oils lubricants etc. if required to be used in the machine indicating source of supply of these items.

7.	Accessories	<ul style="list-style-type: none"> a. Complete set of accessories including grips and wedges for all standard test specimens. b. Knife edged cutting dies to cut out all standard test specimens as per ASTM D-1822 and ISO-8256. c. Safety protection shields for safety of test operator.
8.	Technical Literature	<p>02 set of technical literature in English version consisting of:</p> <ul style="list-style-type: none"> a. Operating manual. b. Service/ Maintenance manual including circuit diagrams, list, interconnection details and working of PC boards trouble shooting techniques. c. Calibration certificates of machine & other measuring devices traceable to National/ International standards, as per requirement of ISO-17025 Qty: 01 set each).
9.	Back up support	Back up support for service and maintenance for at least 15 years.
10.	Warranty	02 years warranty/guaranty after successful Installation and commissioning of the machine.
11.	Pre-shipment inspection and Training:	<ul style="list-style-type: none"> a. A comprehensive training for 03 POF officials abroad for one working week (excluding the journey period) is required for operation, calibration, installation, troubleshooting and maintenance of the machine. Seller will bear the expenditures including air tickets, boarding, lodging and inland transport. b. Pre-shipment inspection of offered machine for the required functions will be carried out by 01 POF official for 02 days (excluding journey period) at manufactured premises before the acceptance of store. Seller shall bear the expenditure including air tickets, boarding, lodging and inland transport. c. The seller shall (at his own expense) provide all facilities as may be necessary to carry out test on the offered machine as per specification of the contract and to inspect calibration of machine and all measuring devices of the same as per requirements of ISO/IEC 17025. d. The seller shall (at his own expense) provide all standard test specimens to be tested on the offered machine as per contract specifications for the evaluation of accuracy, authenticity and repeatability of the test results. The contractor shall permit to repeat the test as per satisfaction of inspectors. e. The seller shall provide (without any extra charge) required materials, tools, labor and assistance which the inspectors may demand for the test and inspection.
12.	Installation / commissioning	<ul style="list-style-type: none"> a. The installation and commissioning of testing equipment as well as training of POF officials on site for 01 working week shall be responsibility of supplier at his own cost. b. All expenses, including boarding & lodging, air travel and daily allowances of the engineers / technicians are to be borne by the seller. However; local transportation shall be arranged by the purchaser.