



Government of Pakistan  
PAKISTAN ORDNANCE FACTORIES  
TENDER ENQUIRY

To,

M/s \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sirs,

Reference: **TENDER ENQUIRY NO. 2500/GEN/LP/CAPT/LATHE/PUR/SAA Dated:13-11-2017**

You are requested to submit quotations for the item (s) noted in the schedule to the Tender. Offer should be sent duly sealed in an envelope. Please note the following instructions for filling the tender:-

**1. SUBMISSION OF TENDER**

- 1.1 Tenders will be opened at 1230 hours on **19-12-2017** and must reach in this office upto 1200 Hrs. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you
- 1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-  
Tenders Enquiry No.: **2500/GEN/LP/CAPT/LATHE/PUR/SAA**  
Tender to be opened on **19-12-2017**  
Address: **GM-PPC-SAA&BM, POFs WAH CANTT, PAKISTAN.**
- 1.3 If envelope do not indicate reference of T.E. or received late the same may be returned un-opened.

**2. GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS:**

- 2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the schedule which shall form the quotation. You may use a separate sheet if necessary.
- 2.2. For Plant and Machinery, you are required to quote in two parts:-  
**Part I** "Technical Offer". It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment, validity date: delivery schedule and signed undertaking given on the schedule to this Tender enquiry. It is must not indicate price, costs etc.

Part II “Commercial Offer”: It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

Each part should be placed in a separate sealed cover. The envelopes should be inscribed with Part I “Technical Quotation without Price” and Part II “Commercial Quotation with Price”.

- 2.3 The quotation must remain valid for, at least 90 days from the date of opening of tenders.
- 2.4 The quotation should hold good for any reduced or enhanced quantities without notice.
- 2.5 In the event of non-acceptance of offer, no intimation will be given to the Tenderers.
- 2.6 Conditional offers or alternative offers are likely to be ignored.
- 2.7 Quotations should be based on:-

F.O.R. station of despatch basis, i.e. delivered free on rail, inclusive of packing and forwarding charges. The stores will be booked under Military Credit Note, to be provided by the purchaser.

and/or

Free delivery at POF’s stores at **WAH CANTT**

In this case Octroi duty will be payable by the supplier.

- 2.8 Taxes and Duties etc. where applicable, must be shown separately, quoting reference to Registration No. in cases of Sales Tax and relevant authority in the case of others. Offers without these clarifications and inclusive of Taxes and Duties may be ignored.
- 2.9 Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and dispatched will be allowed to include in the offered rates.
- 2.10 “Suppliers will furnish a certificate, issued by Excise & Taxation deptt., that he has cleared all Professional Tax payable by him” offers received without this certificate will be rejected.
- 2.11 Suppliers will render necessary information regarding hazardous effects on environment of the materials/products supplied by them, in their quotations and shipping/despatch documents.
- 2.12 If the requisite information is not furnished on the T.E. forms or offer received is not conformity with the requirement of T.E. such offer shall be ignored.

### **3. INSPECTION**

As per clause 10 “Final Acceptance” of attached Annex-A

### **4. TENDER FEE.**

The tender must be accompanied by a non-refundable fee by means of a crossed postal order/pay orders of Rs. 500/- in favour of **Director Admin POFs Wah Cantt.**

**5. BID MONEY.**

- 5.1 Bid Money at the rate of 2% (For registered firms) and 05% (For un-registered firms) of the quoted value, should accompany the tender in the shape of Deposit at Call Receipt, from a scheduled Bank drawn in favour of:-

**GM-PPC-SAA & BM POFs WAH CANTT.**

Tenders received without Bid Money will be rejected.

- 5.2 Bid Money of the unsuccessful tenderers will be returned as soon as the scrutiny of the tenders is completed. Bid money of the successful tenderers will be retained until the contract is finalized. Bid money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.
- 5.3 State owned organizations are not required to provide Bid Money.

**6. ACCEPTANCE OF OFFERS**

- 6.1 The right to accept or reject any offer in full or in part, without assigning any reason or to negotiate price without prejudice to the original offer is hereby reserved.

**6.2. PERFORMANCE BOND.**

- (a) The successful bidder shall provide Performance Bond at the rate, of 10% of the value of contract, in the form of a Deposit At Call Receipt from a scheduled Bank; or, an un-conditional Bank Guarantee valid for 12 months (03 months extendable to 12 months in case of cloth items required by Clothing Fy.) after receipt of store in POFs on a prescribed format. The performance Bond will be in favour of **C.M.A. POFs Wah Cantt.** It will be returned on satisfactory completion of contract.
- (b) If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for purchase of the stores at the risk and expense of the Supplier.
- 6.3 Performance Bond from State owned organizations may be waived off at the discretion of the Purchaser.

**6.4. FAILURE TO SUPPLY THE STORES**

All deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the Purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or, claim liquidated damages upto 2% but not less than 1% of the contact price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of the particular stores which remained unsupplied either in part or in full: or, to purchase from elsewhere, the unsupplied stores at the risk and cost of the Supplier.

**6.5 PAYMENT**

Payment will be made by the C.M.A. through crossed cheque on receipt/acceptance/Final Acceptance of stores on our prescribed bill form supported by receipt voucher on part/full supply basis.

6.5 (a) Payment of duties/Taxes including professional tax (where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt:

**7. SECURITY OF INFORMATION**

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by POFs to receive it.

Please return the Schedule to the Tender duly signed by the specified date, alongwith the specifications, drawings etc, if any, enclosed herewith – even if you are unable to quote.

**WARNING** In case the firm abstain from making offers or fail to return/acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would be liable to remove from approved list.

**Note:-**

**Offers/bids through E-Mail & Fax are not acceptable. The offers/bids must be submitted on firm's original letter head pad through Mail/Courier.**

Yours faithfully,

GM – PPC – SAA & BM  
For PAKISTAN ORDNANCE FACTORIES

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**Contact Info:**



Exchange: i. 051-9055000, ii. 051-4514000

Direct: 051-905521071

**Fax:** i. 051-9271400, ii. 051-9314100

**Email:** mdsaa@pof.gov.pk

**Address:** MD-SAA& Brass Mills, Pakistan Ordnance Factories, Wah Cantt.

**PAKISTAN ORDNANCE FACTORIES.****SCHEDULE TO T.E NO. 2500/GEN/LP/CAPT/LATHE/PUR/SAA, Dated:13-11-2017.****DUE ON: 19-12-2017.****1. FOR PLANT & MACHINERY:**

(1)	(2)	(3)	(4)	(5)		(6)
Item No	Description with Specs etc	A/U	Qty	Price per Unit FOR or free delivery		Completion Period
				In Figures	In Words	
01	<b>Refurbishment/Relifing/ Up-Gradation of CNC Lathe Machine</b> Type of Machine : NEF 280 Sr. No. of Machine : 69935 Manufacturing Year : 1983 Sr. No. of FANUC : 7139693 Control CNC	No.	01			Within 03 Months
All the technical detail and terms & conditions are attached as Annex A.						

(2) Special Conditions:

(3) UNDERTAKING:

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of General Conditions of Contract embodied in Form POF 1281, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

Place: \_\_\_\_\_

Signature of the Tenderer \_\_\_\_\_

Date: \_\_\_\_\_

Name \_\_\_\_\_

Position \_\_\_\_\_

Address \_\_\_\_\_

Income Tax G.I.R No. \_\_\_\_\_

## TECHNICAL SPECIFICATIONS & DETAIL OF PLANT/MACHINERY

### 1. DESIGNATION:

Refurbishment/Relifing /Up-gradation of existing CNC Lathe Machine.

### 2. TECHNICAL SPECIFICATION:

Name of machine	:	CNC Lathe Machine
Type of machine	:	NEF 280
Sr. No. of Machine	:	69935
Manufacture year of machine	:	1983
Sr. NO. of FANUC Control CNC	:	7139693

a. **Acceptance criteria:** As per relevant drawings/specification

#### b. General Characteristics & Safety

- Centralized lubrication.
- All the functions/ movements of axis should be fully automatic according to given program.

**Note:**

- The control should be cost effective and environment friendly.
- System should be safe to handle spikes and surges (Transient).
- System should be manufactured by well known OEM.

### 3. INPUT & SUPPORT MATERIALS

The under mentioned input material may be utilized for manufacturing of different kind of jobs/ parts.

Tool steel (oil/ water hard), Aluminum, Brass & Copper, plastic.

### 4. SPARES:

It shall be guaranteed that spares shall be available for at least 10 years after machine is handed over and successfully commissioned.

### 5. CLIMATIC CONDITIONS:

i.	Temperature:		
	▪ Winter	=	- 3 to + 20 <sup>0</sup> C
	▪ Summer	=	30 to 50 <sup>0</sup> C
ii.	Relative Humidity	=	25 to 90%
iii.	Earthquake Value	=	8.5 on Richter scale

### 6. UTILITIES AVAILABLE AT SITE:

- i. Electricity 400 ± 5% Volts, 50 Hz, Three Phase.
- ii. Electricity 220 ± 5% Volts, 50 Hz, single Phase.

**7. TECHNICAL SUPPORT:**

The supplier shall confirm that after handing over the control system there shall be technical support for at least 10 years as and when required by the purchaser. In addition the purchaser shall be kept informed regarding latest advancement in the related technology for further improvement in the production and operation of the machine.

**8. TERMS OF DELIVERY:**

The goods will be delivered as per following terms:

- i. Partial shipment within the delivery period will be permitted.
- ii. Machine control system would be lettered in English and / or internationally recognized symbols.

**9. INSTALLATION, COMMISSIONING AND TRIAL PRODUCTION RUN:**

- i. The control system of the machine shall be installed by the supplier at purchaser's premises in presence of purchaser's engineers and technicians/operators.
- ii. Before dismantling the machine, reps. of supplier and purchaser will chalk out all the installation of the machine and functioning of the machine so that the same condition may be retrieved in case of failure in up-gradation by the firm.
- iii. The machine shall be commissioned and trial production shall be carried out by supplier's engineers. Purchaser shall provide required number of operators and technicians for the commissioning and trial production of the machine. If the firm fails to achieve successful up gradation with new control system, the firm is bound to return the machine on existing status/working conditions as chalked out before installation. In case the firm fails to return the machine at existing status/working conditions then the machine will be repaired from any other firm and all expenditure in this regard will be borne by the supplier.
- iv. The supplier is to indicate the total man-weeks of his engineers/technicians required for installation, commissioning and trial production of the machine. Terms and conditions are to be stated clearly. All expenses, including boarding & lodging, air travel and daily allowances of the engineers/ technicians are to be borne by the supplier. However Local transportation shall be arranged by the purchaser.
- v. The supplier is to indicate the time schedule for the completion of whole project.

**10. FINAL ACCEPTANCE**

Final acceptance test will be performed at purchaser premises. This test will be carried out with the technical assistance of the supplier and will comprise successful manufacturing of jobs/ parts according to drawings / specification.

The jobs/ parts so manufactured should confirm to the standards/criteria laid down in relevant drawings/Spec. The machine should maintain the quality/ accuracy throughout the useful period of refurbishment/ Relifing/ up-gradation.

- 10.1 Acceptance certificate issued by the purchaser certifying that the machine & equipment have qualified the accuracy test and jobs/ parts manufactured have been passed gauging, visual, and other relevant tests as laid down in the relevant drawings/ specifications.
- 10.2 Where considered necessary by the purchaser, the stores may be obtained on warranty / Guarantee, subject to inspection on receipt. Rejected stores will be replaced with the acceptable stores by the Supplier at his own expense, within a specified time. The supplier will render warranty guarantee certificate.
- 10.3 During stay on site at purchaser's premises, supplier's engineers shall train the concerned production, maintenance, instruments and Inspection/proofing personnel for satisfactory & safe use of equipment.

If specified up-gradation of the machine is not achieved within stipulated period after the effective date of contract, the supplier experts will stay, at supplier cost till the up-gradation has been completed, provided such delays are attributable to supplier.

Delay penalty will also be imposed @ 1% per month of contracted value for the delayed period of achievement of production run of the machine beyond the schedule date of final acceptance and will be deducted from balance 30% payment connected with production run.

## 11. **WARRANTY GUARANTEE:**

- i. The machine control system and accessories shall be accepted on Supplier's Warranty/ Guarantee with regard to quality and quantity subject to these being technically checked/tested and accounted for on arrival at Consignee's ware-house in presence of supplier's rep (if desired by supplier) at their cost. The supplier shall render Warranty/Guarantee certificate in duplicate to the Purchaser on the enclosed Proforma attached as Annexure B as soon as stores have been dispatched/ delivered. This Warranty/Guarantee shall be binding on the Supplier for a period of 12 months reckoning from the date of commissioning of the machine.
- ii. In case the stores on checking/test after receipt at Consignee's warehouse are found not conforming strictly to the relevant specification and other particulars are found damaged during transit, the Supplier shall immediately replace the rejected/damaged stores by acceptable stores, free of cost, and without any obligation to the Purchaser. Rejected/damaged stores shall be disposed off by the Supplier under his own arrangements.
- iii. The supplier shall warrant the good quality of all equipment supplied against all defects or failures due to faulty design, material, or workmanship.
- iv. The supplier shall also provide Guarantee for meeting the requisite quality and quantity of products. In case of any deficiency in term of quality or quantity of products, all related expenditure to fulfill commitment shall be borne by the supplier.



**WARRANTY / GUARANTEE CERTIFICATE**

Firm's Name \_\_\_\_\_  
Contract No. \_\_\_\_\_ DATE \_\_\_\_\_

1. We hereby guarantee that the goods supplied against the above contract are in all respect in accordance with the relevant specifications and terms of the contract and that the materials used, whether or not of our manufacture are in accordance with the latest approved standard specifications complete, are of good workmanship/quality throughout, and that we shall replace free of cost, every article or part thereof which before use or in use, shall be found defective, or not within the limits and tolerance of specification requirements, or in any way not in accordance with the terms of the contract.

2. In case of our failure to replace the defective stores free of cost within the period specified by the Purchaser we will refund the relevant cost.

3. The Warranty/Guarantee will remain valid for 12 months reckoning from the date of commissioning of the machine.

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Status in the Firm \_\_\_\_\_  
Dated \_\_\_\_\_