



GOVERNMENT OF PAKISTAN
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY

To

M/s. _____

Dear Sirs,

Reference: TENDER ENQUIRY NO. 3521-2-2-46-Capt.-Pur-AA, dated 17-4-2017.

You are requested to submit quotations for the items noted in the Schedule to the Tender. Offer should be sent duly sealed in an envelope. Please note the following instructions for filling the tender:-

1. SUBMISSION OF TENDER

- 1.1 Tenders will be opened at 1230 hours on 09-5-2017 and must reach this office on or before 1200 Hours upto due date. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you.
- 1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No: 3521-2-2-46-Capt.-Pur-AA, dated 17-4-2017.

Tender to be opened on: 09-5-2017

Address as follows:-

i) For Technical Offer: **Managing Director**
Artillery Ammunition Factory
Pakistan Ordnance Factories,
Wah Cantt.
Fax : 051-9314100 & 051-9271400,
Email : mdaa@pof.gov.pk

ii) For Commercial Offer: **Chairman POF Board,**
POF Board Secretariat,
Wah Cantt.

- 1.3 If envelope does not indicate reference of T.E or received late the same may be returned un-opened.

2. GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS

2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the Schedule which shall form the Quotation. You may use a separate sheet if necessary.

2.2 For Plant and Machinery, you are required to quote in two parts:-

Part I **"Technical Offer"**: It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Part II **"Commercial Offer"** It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: Part I "Technical Quotation without price" and Part II "Commercial Quotation with Price."

2.3 The quotation must remain valid for, at least 90 days from the date of opening of tenders.

2.4 The quotation should hold good for any reduced or enhanced quantities without notice.

2.5 In the event of non-acceptance of offer, intimation may be given to the Tenderers on their request.

2.6 Conditional offers or alternative offers are likely to be ignored.

2.7 Quotations should be based on:-

F.O.R. station of Dispatch basis, i.e. delivered free on rail, inclusive of packing and forwarding charges. The stores will be booked under Military Credit Note, to be provided by the purchaser.

and/or

Free delivery at POF's stores at Wah Cantt.

In this case Octori duty will be payable by the supplier.

2.8 Taxes and Duties etc. where applicable, must be shown separately, quoting reference to Registration No. in cases of Sales Tax and relevant authority in the case of others. Offer without these clarifications and inclusive of Taxes and Duties may be ignored.

- 2.9 Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and dispatched will be allowed to include in the offered rates.
- 2.10 "Suppliers will furnish a certificate, issued by Excise & Taxation Deptt, that he has cleared all Professional Tax payable by him" offers received without this certificate will be rejected.
- 2.11 Suppliers will render necessary information regarding hazardous effects on environment, of the materials/products supplied by them, in their quotations and shipping/dispatch documents.
- 2.12 If the requisite information is not furnished on the T.E forms or offer received is not conformity with the requirement of the T.E such offer shall be ignored.

3. INSPECTION

- 3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.
- 3.2 Where considered necessary by the Purchaser, stores may be obtained on Warranty/Guarantee, subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, within a specified time.

4. TENDER FEE

The tender must be accompanied by a non-refundable fee by means of a crossed postal order/pay order for Rs 500/- in favour of **Director Admin - POF, Wah Cantt.**

5. BID MONEY

- 5.1 Bid Money at the rate of 2% (for registered firms) and 5% (for unregistered firms) of the quoted value should accompany the tender in the shape of Deposit At Call Receipt/Pay Order/Banker's cheque, from a scheduled Bank drawn in favour of:-

GM-Planning-AA.

Tenders received without Bid Money will be rejected.

- 5.2 Bid Money of the unsuccessful tenderers will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenderers will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.
- 5.3 State owned organizations are not required to provide Bid Money.

6. ACCEPTANCE OF OFFERS

6.1 POF may reject all bids or proposals at any time prior to the acceptance of a bid or proposals, but is not required justify grounds for its rejection. POF shall incur no liability towards suppliers or contractors who have submitted bids or proposals.

6.2 PERFORMANCE BOND

(a) The successful bidders shall provide Performance bond at the rate, prescribed by POF Board according to the value of contract which shall not exceed 10% of contract value, in the form of a Deposit At Call Receipt from a scheduled Bank; or, an un-conditional Bank Guarantee valid for 12 x months after receipt of Multimedia Projector in POFs on a prescribed format. The same will be got extended upto 12 x months after successful installation & acceptance of the Multimedia Projector accordingly. The Performance Bond will be in favour of C.M.A. POF Wah Cantt.

(b) If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for purchase of the stores at the risk and expense of the Supplier.

6.3 Performance Bond from State owned organizations may be waived off at the discretion of the Purchaser.

6.4 FAILURE TO SUPPLY THE STORES

All deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the Purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or, claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of the particular stores which remained unsupplied either in part or in full: or, to purchase, from elsewhere, the unsupplied stores at the risk and cost of the Supplier.

6.5 PAYMENT

a. 100% payment will be made by the C.M.A (POF) through crossed cheque after successful installation & acceptance of the Multimedia Projector on our prescribed bill form supported by receipt voucher.

b. Payment of duties / Taxes including professional tax (where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt.

7. SECURITY OF INFORMATION

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by POFs to receive it.

Please return the Schedule to the Tender duly signed by the specified date, alongwith the specifications drawings etc. if any, enclosed herewith - even if you are unable to quote.

WARNING

In case the firm abstain from making offers or fail to return/acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would be liable to remove from the approved list.

Yours faithfully,

(Abdul Raheem Ansari)
GM-Planning-AA
for Pakistan Ordnance Factories

Tele: 051-9055-22278

Fax: 051-9271400

PAKISTAN ORDNANCE FACTORIESSCHEDULE TO TENDER NO. 3521-2-2-46-CAPT-PUR-AA, DT. 17-4-2017(1) FOR PLANT AND MACHINERY

(1)	(2)	(3)	(4)	(5)		(6)
Item No.	Description with Specs etc	Unit	Qty	Price Per Unit FOR or free delivery		Delivery Date
				In Figures	In Words	
1	Multi Media Projector	No.	01off			

- (2) Specifications:- Enclosed as Annexure-‘A’
- (3) Special Conditions:- Enclosed as Annexure-‘B’
- (4) Tech. Comparison Enclosed as Annexure-‘C’

Note:-

A. TENDERERS ACCOMPANYING BID MONEY LESS THAN 2% (FOR REGISTERED FIRMS) AND LESS THAN 5% (FOR UN-REGISTERED FIRMS) WILL BE REJECTED.

B. TENDERS ACCOMPANYING NON-REFUNDABLE TENDER FEE LESS THAN RS. 500 WILL BE REJECTED.

C. ONLY THOSE SUPPLIERS, WHO ARE ON ACTIVE TAXPAYER LIST (ATL) OF FBR, ARE ELIGIBLE TO SUPPLY GOODS / SERVICES TO POFs.

D. THE PAYMENT TO THE REGISTERED PERSONS WILL BE LINKED WITH THE ACTIVE TAXPAYER STATUS OF THE SUPPLIER AS PER FBR DATABASE. IF ANY REGISTERED SUPPLIER IS NOT IN ATL HIS PAYMENT WILL BE STOPPED TILL HE FILES HIS MANDATORY RETURNS AND APPEARS ON ATL OF FBR.

(5) UNDERTAKING

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of Conditions of Contract embodied in Form POF 1282-A, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

Place _____
 Date _____

Signature of Tenderer _____
 Name _____
 Position _____
 Address _____
 Income Tax G.I.R No. _____
 Official Stamp _____

SPECIFICATIONS OF MULTI MEDIA PROJECTOR

- | | | | | | | | | | | | | | | | | | | |
|---------------------------|---|--|--------|----------------------|-----|----------------|------|-------------------------------------|---|--------|------|------|---|--------|-----|---|--|--|
| 1. Projection Method | : | Front / Ceiling | | | | | | | | | | | | | | | | |
| 2. Brightness | : | 4000 – 5000 ANSI Lumens | | | | | | | | | | | | | | | | |
| 3. Aspect Ratio | : | 4:3 or 16:9 | | | | | | | | | | | | | | | | |
| 4. Projection Size | : | 40 - 300 inches | | | | | | | | | | | | | | | | |
| 5. Keystone Correction | : | Automatic | | | | | | | | | | | | | | | | |
| 6. Interface | : | HDMI x 1, DVI-D x 1, VGA x 2
Audio IN x 1, USB connector x 1 (Plug 'n Play)
LAN, Wifi option, Monitor out | | | | | | | | | | | | | | | | |
| 7. Power Supply Voltage: | | 100- 240V \pm 10%, 50Hz AC | | | | | | | | | | | | | | | | |
| 8. Make | : | Preferable Panasonic, NEC, Sony, Sanyo, Epson | | | | | | | | | | | | | | | | |
| 9. Country of Origin | : | Japan / USA or any European Countries. | | | | | | | | | | | | | | | | |
| 10. Spares | : | <table border="0" style="width: 100%;"> <tr> <td style="width: 5%;">i.</td> <td style="width: 75%;">HDMI Cable 15 Meters</td> <td style="width: 10%;">=</td> <td style="width: 10%;">02 Nos</td> </tr> <tr> <td>ii.</td> <td>VGA Cable 15 Meters</td> <td>=</td> <td>02 Nos</td> </tr> <tr> <td>iii.</td> <td>Lamp</td> <td>=</td> <td>01 No.</td> </tr> <tr> <td>iv.</td> <td colspan="3">Certification regarding availability and provisioning of Spares for 10 x years.</td> </tr> </table> | i. | HDMI Cable 15 Meters | = | 02 Nos | ii. | VGA Cable 15 Meters | = | 02 Nos | iii. | Lamp | = | 01 No. | iv. | Certification regarding availability and provisioning of Spares for 10 x years. | | |
| i. | HDMI Cable 15 Meters | = | 02 Nos | | | | | | | | | | | | | | | |
| ii. | VGA Cable 15 Meters | = | 02 Nos | | | | | | | | | | | | | | | |
| iii. | Lamp | = | 01 No. | | | | | | | | | | | | | | | |
| iv. | Certification regarding availability and provisioning of Spares for 10 x years. | | | | | | | | | | | | | | | | | |
| 11. Technical documents. | | <p>The supplier shall supply 03 x sets of the following documents in English version, free of cost:-</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 5%;">i.</td> <td style="width: 75%;">Operational manual</td> </tr> <tr> <td>ii.</td> <td>Service manual</td> </tr> <tr> <td>iii.</td> <td>Schematic diagram of each equipment</td> </tr> </table> | i. | Operational manual | ii. | Service manual | iii. | Schematic diagram of each equipment | | | | | | | | | | |
| i. | Operational manual | | | | | | | | | | | | | | | | | |
| ii. | Service manual | | | | | | | | | | | | | | | | | |
| iii. | Schematic diagram of each equipment | | | | | | | | | | | | | | | | | |
| 12. Performance Test | | Performance Test for 02 days will be carried out of Multimedia Projector (4000-5000 ANSI Lumens) in presence of firm's Rep and Inspection Team at POF premises. | | | | | | | | | | | | | | | | |
| 13. Warrantee / Guarantee | | The supplier will provide a Warranty / Guarantee for 02 years (Minimum) of free replacement of all parts of the Multimedia Projector from the date of satisfactory performance / acceptance of store. | | | | | | | | | | | | | | | | |

SPECIAL CONDITIONS

**a) TO BE FULFILLED AT THE TIME OF
BIDDING / REPLY OF TENDER ENQUIRY**

- i. Reference Column 2.2 of Tender Enquiry Form No. 1262-A, any indication whatsoever of the price in Part-I of the quotation will render it invalid and void.
- ii. The supplier must fill in the Proforma of Technical Comparison enclosed as Annexure-‘C’ to the specifications and submit alongwith the offer for our instant evaluation of the offer and enclosed it alongwith technical offer.
- iii. The supplier will provide necessary technical literature alongwith Part-I of the offer (Technical Offer).
- iv. The supplier will undertake regarding availability & provisioning of spares for 10 x years maintenance after commissioning of the furnace as and when required by POF. The undertaking shall be furnished by the firm in the shape of a certificate to be issued on the letter head of the firm alongwith the accepted copies of the contract (to be returned to the buyer).
- v. Technical Offer (Part-I) and Commercial Offer (Part-II) will be enclosed in separate sealed envelopes. Technical Offer (Part-I) should be addressed to MD-AA and Commercial Offer (Part-II) to Chairman POF Board as mentioned in TE Clause 1.2 (i & ii). Both the offers in separate sealed envelopes be placed in the third envelope and should be sent to Managing Director-AA, POF Wah Cantt.
- vi. Sales tax should be shown separately.
- vii. Offer should be based on local supply.
- viii. Tender fee in shape of postal order should be enclosed with technical offer and 1% bid money in shape of CDR be attached with commercial offer.
- ix. The bids shall be submitted in a sealed envelop in such a manner that the contents are fully enclosed and cannot be known until duly opened, quotation received through fax and e-mail will not be accepted.
- x. Delivery within three months after issue of formal contract.

**b) CONDITIONS TO BE PART OF FORMAL CONTRACT
AND MAY BE KEPT IN VIEW BEFORE BIDDING**

- i. 100% payment will be made by the C.M.A (POF) through crossed cheque after successful installation & acceptance of the Multimedia Projector on our prescribed bill form supported by receipt voucher. Payment of duties / Taxes including professional tax (where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt.
- ii. The manufacturer/supplier will provide Warranty / Guarantee for 02 years (Minimum) of free replacement of all parts of the Multimedia Projector from the date of satisfactory performance / acceptance of store.
- iii. The manufacturer/supplier will provide performance bond in the form of deposit at call receipt from a scheduled Bank, or and un-conditional Guarantee which will be valid for 12 months after the receipt of store in POF. The same will be got extended upto 12 x months after successful installation & acceptance of the Multimedia Projector accordingly.

- iv. The store must be protected adequately & appropriately against damages from environmental effects, water or other substances during journey/transportation to withstand the rough handling involved in transit and provide proper preservation of the store while held in storage by the consignee.
- v. Any quantity of store, if found defective functionally, will essentially be replaced by the supplier free of cost under his own arrangement.
- vi. In case of failure to supply the store without reasonable ground, the unsupplied store will be procured from else where at the risk and cost of the firm as per Clause No.6.4 of T.E .
- vii. In case, the order is placed on your firm, professional tax certificate issued by the Govt. of Punjab and of the province of your firm will have to be submitted along with the bill against supply.
- viii. 100% inspection will be carried out by POF nominated inspection team.

Signature of the Supplier:

Name _____

Status in the Firm _____

Address _____

Place _____

Date _____

TECHNICAL COMPARISON
(TO BE FILLED BY SUPPLIER)

SR. #	TENDER SPECIFICATIONS	OFFERED SPECIFICATIONS WITH REFERENCE TO PAGE NO. OF QUOTATION