POF 1262-A
(INDEGENOUS SUPPLIES)

Government of Pakistan
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY

TO

PPRA & MIS

Dear Sirs,

Reference: TENDER ENQUIRY NO.**4145-EM-16(14)-LP-PUR-HOSP** DATED **10.01.2017**

You are requested to submit sealed quotations for the item(s) NOTED ON THE Schedule to the Tender. Please note the following instructions for filling the tender:-

1. SUBMISSION OF TENDER

1.1 Tenders will be opened at 1230 hours on **30.Jan .2017** and must reach this office on or before 1200 hours. Tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you.

1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No:	**4145-EM-16(14)-LP-PUR-HOSP**
Tender to be opened on:	**30.Jan .2017**
Address as follows:-	**DY.COMMANDANT-POF-HOSPITAL** **POF WAH CANTT. (PAKISTAN)**

2. GENERAL INSTRUCTIONS REGARDING PREPERATION OF QUOTATIONS

2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the schedule, which shall form the Quotation. You may use a separate sheet if necessary.

2.2 For plant and Machinery, you are required to quote in two parts:-

Part-I "Technical Offer": It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Part II "Commercial Offer": It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: Part I "Technical Quotation without price" and Part II "Commercial Quotation with Price".

2.3 The quotation must remain valid for, at least 90 days from the date of opening of tenders.

2.4 The quotations should hold good for any reduced or enhanced quantities without notice.

2.5 In the event of non-acceptance of offer, no intimation will be given to the Tenders.

2.6 Conditional offers or alternative offers are likely to be ignored.

2.7 Quotations should be based on:-

F.O.R station of dispatch basis, i.e delivered free on rail, inclusive of packing and forwarding charges. The stores will be biked under Military Credit Note, to be provided by the purchaser

And/or

Free delivery at POF's stores at POFs Wah Cantt.

In this case Octori duty will be available by the supplier.

2.8 Taxes and Duties etc, where applicable, must be shown separately, quoting reference to Registration No. in Sales Tax and relevant authority. In the case of inclusive of Taxes and Duties the offer may be ignored.

2.9 Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and dispatched will be allowed to include in the offered rates.

2.10 "Suppliers will furnish a certificate, issued by Excise & Taxation deptt:, that he has cleared all Professional Tax payable by him". Offers received without this certificate will be rejected.

2.11 If the requisite information is not furnished on the T.E forks or offer received is not conformity with the requirement of T.E such offer shall be ignored.

2.12 The supplier will render necessary information regarding hazardous effects on environment of the material/products supplied by them, alongwith despatch documents.

2.13 "Suppliers will furnish a valid Authorization/agent certificate of your foreign Principal of requisite equipment for Pakistan which is must attach with the quotation

3. INSPECTION

3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the suppliers in accordance with the relevant specifications.

3.2 Where considered necessary by the Purchaser, the stores may be obtained on Warranty/Guarantee, subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the supplier at his own expense, within a specified time.

4. TENDER FEE

The tender must be accompanied by a non-refundable fee by means of a crossed postal order/Pay order of Rs. 500/- in favour of DIRECTOR ADMIN. POFs Wah Cantt.

5. BID MONEY

5.1 Bid Money at the rate of 2% (for Registered firms with POFs) & 5% (For Un-Registered with POFs) firms of the quoted value should accompany the tender in the shape of Deposit At Call Receipt/Pay Order/Banker's cheque from a scheduled Bank drawn in favour of:-
Dy. Commandant-POF Hospital, POF Wah Cantt.

5.2 Tender received without Bid Money or with Deposit At Call Receipt/Pay Order/Banker's cheque valuing less then prescribed limit of the Bid money will be rejected. Bid Money of the unsuccessful tenderers will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful Tenderer will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.

5.3 State owned organizations are not required to provide Bid Money.

6. ACCEPTANCE OF OFFERS

6.1 Rejection of any bids will be as per PPRA Rule 33(I).

6.2 PERFORMANCE BOND

(a) The successful bidder shall provide Performance Bond @ 10 % of total value of contract, in the form of a Deposit at Call Receipt from a scheduled Bank or an un-conditional Bank Guarantee on the prescribed format. The performance bond will be in favour of CMA (POF) Wah Cantt. It will be returned on satisfactory completion of contract.

(b) If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for purchase of the stores at the risk and expense of the Supplier.

6.3 Performance Bond

From State owned organizations may be waived off at the discretion of the Purchaser.

6.4 FAILURE TO SUPPLY THE STORES

All deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the Purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or, claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value; or, to purchase, from elsewhere, the unsupplied stores at the risk and cost of the Supplier.

6.5 PAYMENT

a) Payment will be made by the CMA (POF) Wah Cantt through crossed cheque on receipt/acceptance of stores on our prescribed bill from supported by receipt voucher on part/full supply basis.
b) Only registered suppliers (with sales tax & Income tax deptt) who are on active taxpayer list (ATL) of FBR are eligible to supply goods /services to government departments.

c) The payment to registered persons may be linked with the active taxpayer status of the suppliers as per FBR data basis. if any registered suppliers is not ATL his payment should be stopped till the mandatory returns and appears on ATL of FBR.

7. SECURITY OF INFORMATION

The tender and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by POFs to receive it.

Please return the Schedule to the Tender duly signed by the specified date, alongwith the specification etc, if any, enclosed herewith – even if you are unable to quote.

Yours faithfully,

Manager Purchase-POF Hospital

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER ENQUIRY NO. .**4145-EM-16(14)-LP-PUR-HOSP**
DATE **10.01.2017.**

(1) **FOR MATERIALS**

Item No	Description with Spec etc.	Unit	Quantity	Price Figure	Price in Words	Delivery Date
1.	**DETAIL OF MACHINERY:-** **Binocular Microscope** **Specifications;-** (Attached as Annexure-B)	No	04			**Immediate**

(2) For Plant & Machinery:-
(3) **Special Conditions.**

1 SALES TAX EXEMPTED FROM HOSPITAL SUPPLIES.
2. OFFER WITHOUT BID MONEY AND TENDER FEE WILL NOT BE CONSIDERED.
3. DATE AND STAMP OF THE POSTAL ORDER MUST BE VISIBLE.
(ATTACHED AS ANNEXURE-C)

(4) **Undertaking**

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of Conditions of Contract embodied in Form POF 1280, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

Place _____ Signature of the Tenderer_____

Date_____ Name _____

_____ Position _____

_____ Address _____

Income Tax G.I.R No. _____

Annexure-B

Detail of Machinery: **Binocular Microscope (Qty-04 Nos.)**

Specifications:

Optical System	Infinity optical system
Illumination	Built-in transmitted illumination system, LED power consumption 0.5 W
focusing	Stage height movement (coarse movement stroke: 15mm) Fine focus graduation: 2.5um
Revolving nose piece	Fixed quadruple nosepiece
Observation tube	30° inclined Binocular tube Inter pupillary distance adjustment range: 48-75 mm eye point adjustment: 377.8-427.7 mm
Stage	Wire movement mechanical fixed stage: 120 x 132 mm Travelling range: 76 mm (X) x 30 mm (Y) Single Specimen Holder
Objectives	Plan achromat anti fungus 4X NA: 0.10 W.D. : 27.8 mm 10X NA: 0.25 W.D. : 8.0 mm 40X NA: 0.65 W.D. : 0.6 mm 100xOil NA: 1.25 W.D. : 0.13mm
Eye piece (10X)	FN: 20

Standard Terms & Conditions:

1. List of equipment available for providing calibration and routine maintenance support as per manufacturer documentation in service/technical manual.
2. The firm should have more than 05 years experience in concern line of business.
3. Firm must arrange demo unit of quoted model at the time of technical evaluation
4. Sole distribution in original must be attached with technical bid otherwise bid will be ignored at tender opening.
5. Firm should have certified company trained engineers who must be trained on quoted system.(certificates must be attached with technical bid)
6. A comprehensive list of above said units installed in Government sector hospitals along with after sale service infrastructure in Rawalpindi / Islamabad will be provided.(list must be attached with technical bid)
7. Original brochure of quoted model with detailed specifications must be provided by the firm. Net generated brochure will not be acceptable.
8. POF reserves the right to reject any firm's offer on the basis of quality/ services issues
9. Firm to guarantee the supply of spare parts up 10 years on as and when

required basis

10. Standardization: FDA or CE
11. Power Supply: 220 V AC ± 10%, 50 Hz.
12. Country of Origin: EU/USA/Japan/UK

ANNEX "C"

SPECIAL CONDITIONS

1. STANDARD ACCESSORIES THE COST OF WHICH IS COVERED IN BASIC UNIT SHOULD BE CLEARLY INDICATED AND LISTED AS A PART OF BASIC EQUIPMENT.
2. OPTIONAL ACCESSORIES, IF AT ADDITIONAL COST, SHOULD BE SHOWN SEPARATELY.
3. THE LIST AND PRICE OF RECOMMENDED SPARE PARTS REQUIRED FOR THREE YEARS TROUBLE FREE OPERATION

   SHOULD BE QUOTED.
4. EQUIPMENT WILL BE INSTALLED AND COMMISSIONED AT POF HOSPITAL WAH CANTT FREE OF CHARGE.
5. THE FIRM WILL PROVIDE **03 YEARS** WARRAANTY/GUARANTEE OF THE ENTIRE SYSTEM FROM THE DATE OF SUCCESSFUL COMMISSIONING. DURING THIS PERIOD REPLACEMENT OF ANY COMPONENT/PART IF NECESSARY WILL BE MADE BY THE FIRM FREE OF CHARGE IN ADDITION TO FREE SERVICE.. TWO SETS MANUALS IN ENGLISH WILL BE PROVIDED FREE OF COST INSTALLATION MANUAL AND OPERATIONAL MANUAL.
6. THE FIRM WILL ENCLOSE AN UNDERTAKING TO GUARANTEE FOR SUPPLY OF SPARE PARTS UP TO 10 YEARS AS AND WHEN REQUIRED.
7. CONSUMABLE BEING OFFEREDE FREE OF CHARGE WILL BE IDENTIFIED SEPARATELY.
8. THE FIRM SHOULD MENTION PRODUCT YEAR OF MAUNFACTURING AND REFERENCES WHERE THE QUOTED MODEL IS AVAILABLE/INSTALLED IN PAKISTAN.
9. QUOTATION MUST BE PREPARED AS PER CONDITION NO.2.2 OF T.E PART-1 “TECHNICAL OFFER” IT SHOULD EXCLUSIVELY GIVE TECHNICAL DETAILS AND LITERATURE/BROACHERS OF THE OFFERED PLANT, MACHINERY AND EQUIPMENT. VALIDITY DATE, DELIVERY SCHEDULE AND SIGN UNDER TAKING GIVEN ON THE SCHEDULE TO THIS STANDSRD INQUIRY. IT MUST NOT INDICATE PRICE, COST ETC..PART-II COMMERCIAL TERMS E.G.PRICE, TERMS OF PAYMENT MODE OF PAYMENT, MODE OF SUPPLY. EACH PART SHOULD BE PLACED IN A SEPARETAE SEALED ENVELOP. THE ENVELOPES SHOULD BE INSCRIBED WITH PART-I “TECHNICAL QUOTATION WITH OUT PRICE” AND PART-II “COMMERCIAL QUOTATION WITH PRICE.”
10. TENDER FEE AND EARNEST MONEY MAY BE PLACED IN SEALED SEPARATE ENVELOPS.