



**Government of Pakistan
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY**

Dear Sir,

Reference: Tender Enquiry [448\(A\)-LP-Capt-DS-Elect](#) dated [18-04-2015](#)

POF (Services Group) intends to procure "**03 X LED Monitors**".

You are requested to submit sealed quotations for the item(s) noted in the Schedule to the Tender. Offer should be sent duly sealed in an envelope. Fax / E.mail offer will not be considered.

1. **SUBMISSION OF TECHNICAL OFFER**

- 1.1 Technical offers will be opened at [1230](#) hours on [02-05-2017](#) and must reach this office before [1200](#) hours. The offers received late will not be entertained. You may witness the opening of the offers if you so desire. If representative is deputed, the request alongwith particulars (copy of CNIC) of the rep be sent to this office 10 days before opening of TE.
- 1.2 Only one offer should be included in one envelope. The outside of the envelope should be inscribed with:
Tender Enquiry No. [448\(A\)-LP-Capt-DS-Elect](#)
Offer to be opened on [02-05-2017](#)
Address as follows: [Director Services, POF Wah Cantt](#)
- 1.3 If envelope do not indicate reference of T.E or received late the same may be returned un-opened.

2. **GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS**

- 2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 at para 1 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the schedule, which shall form the Quotation. You may use a separate sheet, if necessary.
- 2.2 You are required to quote in two parts:-
"Technical Offer". It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Part II "Commercial Offer". It should indicate the commercial terms e.g. price, Bill of Material (BOM), item wise breakdown of prices, terms of payment, mode of payment, mode of supply, validity date. Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: Part I "Technical Quotation without price" and Part II "Commercial Quotation with price".

- 2.3 The quotation must remain valid for, at least **90 days** from the date of opening of tenders.
- 2.4 The quotation should hold good for any reduced or enhanced quantities without notice.
- 2.5 Conditional offers or alternative offers are likely to be ignored.
- 2.6 Quotations should be based on:
Free delivery at Store Gate POF Wah Cantt. In this case Octori duty will be payable by the supplier.
- 2.7 Taxes and duties etc. where applicable, must be shown separately, quoting references to Registration No in cases of Sales Tax and relevant authority, in case of others. Offers without these clarifications and inclusive of Taxes and duties, may be ignored.
- 2.8 Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and dispatched will be allowed to include in the offered rate.
- 2.9 Suppliers will furnish a certificate, issued by Excise & Taxation deptt, that he has cleared all Professional Tax payable by him. Offers received without this certificate will be rejected.
- 2.10 If the requisite information is not furnished on the T.E forms or offer received is not in conformity with the requirement of T.E such offer shall be ignored.
- 2.11 The supplier will render necessary information regarding hazardous effects on environment of the material/products supplied by them, in their quotations and shipping / dispatch document

3. **INSPECTION**

- 3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipments, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.
- 3.2 Where considered necessary by the Purchaser, the stores may be obtained on Warranty/Guarantee, subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, within a specified time.

4. **TENDER FEE**

The tender must be accompanied by a non-refundable fee by means of a crossed postal order / pay order off Rs. 500 in favor of **Director Services, POFs Wah Cantt.**

5. **BID MONEY**

- 5.1 Bid Money at the rate of 2% (for registered firms) and 5% (for unregistered firms) of the quoted value (up to the maximum ceiling of Rs. 0.200 million), should accompany the tender in the shape of Deposit At Call Receipt, from a scheduled Bank drawn in favor of **DIRECTOR SERVICES, POF WAH CANTT.** Tenders received without Bid Money will be rejected.
- 5.2 Bid Money of the unsuccessful tenders will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenders will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.
- 5.3 State owned organizations are not required to provide Bid Money.

6. **ACCEPTANCE OF OFFERS**

- 6.1 Tender opening officer may reject all bids at any time prior to the acceptance of a bid and upon request, he will communicate to any supplier or contractor who submitted a bid about the grounds for its rejection but is not required to justify those grounds.

6.2 **PERFORMANCE BOND**

- a) The successful bidders shall provide performance bond in the form of Deposit at call Receipt @ 10% of total value of contract from a scheduled Bank or an un-conditional Bank Guarantee on the prescribed format. The Performance Bond will be in favor of **CMA - POF Wah Cantt.** It will be valid for a period of one year from the date of satisfactory performance test of [03 X LED Monitors](#).
- b) If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for purchase of the stores at the risk and expense of the supplier.

6.3 **FAILURE TO SUPPLY THE STORES**

All deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of the particular stores which remained unsupplied either in part or in full; or to purchase from elsewhere the unsupplied stores at the risk and cost of the supplier.

6.4 **PAYMENT**

Payment will be made by CMA- POF Wah Cantt through crossed cheques on receipt/acceptance of stores on our prescribed bill form supported by receipt voucher.

- 6.5 Payment of duties / Taxes including professional tax (where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt.

7. **SECURITY OF INFORMATION**

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by POFs to receive it. Please return the schedule to the Tender duly signed by the specified date, alongwith the specifications, drawings etc. if any, enclosed herewith even if you are unable to quote.

WARNING

In case the firm abstain from making offers or fail to return / acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would liable to be removed from the approved list.

- Note:-**
- i) Offer must be according to clause 2.2 (Technical & Commercial separately)
 - ii) Validity of offer must be counted from the date of commercial opening.

Yours faithfully,

Director Services

Tele (051) 9055(21090/21099)

Fax (051) 9271400 & 9314100

PAKISTAN ORDNANCE FACTORIES

Schedule to Tender Enquiry NO. [448\(A\)-LP-Capt-DS-Elect](#), dated [18-04-2016](#).

To be opened on [02-05-2017](#)

(1) FOR MATERIALS

1	2	3	4	5		6
Item No.	Description	Unit	Qty	Price per unit FOR or free delivery		Delivery date
				Price in figure	Price in words	
1)	21.5" IPS Backlit LED Monitors alongwith complete accessories. (as per detail given in Annexure-A)	Nos.	03			

2. For Plant & Machinery:

Specifications: - Attached as [Annexure-A](#)

Specifications may also be downloaded from POF Website (www.pof.gov.pk).

3. Miscellaneous Requirements:

- a. Warranty / Guarantee: The supplier will have to provide a warranty/guarantee for **01 year** (Minimum) of free replacement of all parts of the 21.5" IPS Backlit LED Monitors from the date of satisfactory performance/acceptance of store.
- b. Spares: The supplier will have to provide recommended list of spares for 02 years.
- c. Manuals, Catalogues/ Brochures: The supplier will have to provide operation, maintenance/services manual in English language alongwith schematic and wiring diagram.
- d. Functional Trial: Functional Trial for **one week** will be carried out in the presence of firm's rep and POF team.
- e. Indicate the model, name of the manufacturer, and country of origin of the equipment.
- f. Quotation may be submitted if you are registered with sales tax department. Sales tax registration number may also be indicated in your offer.
- g. Breakdown of rates be given showing price and sales tax separately. Otherwise your quoted rates will be considered inclusive of GST.

(4) Undertaking:-

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of General Conditions of Contract embodied in Form POF 1281 - A, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

Place _____

Date _____

Signature of the Tenderer _____

Name _____

Position _____

Address _____

Income Tax G.I.R No. _____

Official stamp.

TECHNICAL SPECIFICATIONS

1. **21.5” IPS Backlit LED Monitor (Qty : 03 Nos)**

Panel Type	IPS (In Panel Switching)
Viewable Image Area	>21.5”
Viewing Angle	Up to 178° horizontal/178° vertical
Brightness	250 nits (cd/m ²)
Contrast Ratio	1,000:1 (typical), 10,000,000:1 (dynamic)
Response Rate	7 ms (GtG)
Frequency	Horizontal: 24 to 94 kHz
	Vertical: 50 to 76 Hz
Aspect Ratio	16:9
Native Resolution	1920 x 1080 @ 60 Hz (Full HD)
Input Signal	(1) VGA, (1) HDMI and (1) DVI-D, HDCP support, 1.8 m (5.9 ft) VGA cable included, DVI-D, HDMI and Power Cables also included.
User Controls (on-screen display)	Brightness, contrast, color, image control, OSD control, management, language, information, factory reset, source control, exit
Power Consumption	Maximum: 28 - 30 watts
Brands	HP, Dell, Samsung