



**Government of Pakistan
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY**

Dear Sir,

Reference: Tender Enquiry [454\(A\)-LP-Capt-DS-Elect](#) dated: [24-02-2018](#)

POF (Services Group) intends to procure **"02 X Lifts for POF Complex Building for OFLS Karachi."**

You are requested to submit sealed quotations for the item(s) noted in the Schedule to the Tender. Offer should be sent duly sealed in an envelope. Please note the following instruction for filling the tender.

1. SUBMISSION OF TECHNICAL OFFER

- 1.1 Tender will be opened at [1230](#) hours on [15-03-2018](#) and must reach this office before [1200](#) hours upto due date. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If representative is deputed, he should bring a letter of authority from you.
- 1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:

Tender Enquiry No. [454\(A\)-LP-Capt-DS-Elect](#)

Offer to be opened on [15-03-2018](#)

Address as follows: **Director Services, POF Wah Cantt**

- 1.3 If envelope do not indicate reference of T.E or received late the same may be returned un-opened.

2. GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS

- 2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the schedule, which shall form the Quotation. You may use a separate sheet, if necessary.
- 2.2 For plant and Machinery, You are required to quote in two parts:-
"Technical Offer". It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Part II "Commercial Offer". It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: Part I "Technical Quotation without price" and Part II "Commercial Quotation with price".

- 2.3 The quotation must remain valid for, at least **120 days** from the date of opening of tenders.
- 2.4 The quotation should hold good for any reduced or enhanced quantities without notice.
- 2.5 In the event of non acceptance of offer, intimation may be given to the tenderers on their request.
- 2.6 Conditional offers or alternative offers are likely to be ignored.
- 2.7 Quotations should be based on:
F.O.R. station of dispatch basis, i.e. delivered free on rail, inclusive of packing and forwarding charges. The stores will be booked under military credit note, to be provided by the purchaser.
and/or
Free delivery at POF's stores at OFLS Karachi. In this case Octori duty will be payable by the supplier.
- 2.7 Taxes and duties etc. where applicable, must be shown separately, quoting references to Registration No. in cases of Sales Tax and relevant authority, in case of others. Offers without these clarifications and inclusive of Taxes and duties, may be ignored.
- 2.8 Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and dispatched will be allowed to include in the offered rates.
- 2.9 "Suppliers will furnish a certificate, issued by Excise & Taxation deptt, that he has cleared all Professional Tax payable by him". Offers received without this certificate will be rejected.
- 2.10 If the requisite information is not furnished on the T.E forms or offer received is not in conformity with the requirement of T.E such offer shall be ignored.
- 2.11 Supplier will render necessary information regarding hazardous effects on environment of the materials/products supplied by them, in their quotations and shipping / dispatch documents.
- 2.12 If the requisite information is not furnished on the T.E forms or offer received is not conformity with the requirement of the T.E such offer shall be ignored.

3. **INSPECTION**

- 3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipments, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.
- 3.2 Where considered necessary by the Purchaser, stores may be obtained on Warranty/Guarantee, subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, within a specified time.

4. **TENDER FEE**

The tender must be accompanied by a non-refundable fee by means of a crossed postal order / pay order off Rs. 500 in favor of **Director Services, POFs Wah Cantt.**

4.1 **Tender Sample:**

Where required, offer must a company tender sample, strictly according to the description and specification given in tender enquiry. Offer not accompanied by tender sample will not be entertained excepting the established and reputable firms who have either previously satisfactorily supplied the same or similar stores or have submitted an acceptable sample there pf against previous T.E.

5. **BID MONEY**

5.1 Bid Money at the rate of 2% (for registered firms) and 5% (for unregistered firms) of the quoted value should accompany the tender in the shape of Deposit At Call Receipt/ pay order/ Banker's Cheque, from a scheduled Bank drawn in favor of **DIRECTOR SERVICES, POF WAH CANTT.** Tenders received without Bid Money will be rejected.

5.2 Bid Money of the unsuccessful tenders will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenders will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.

5.3 State owned organizations are not required to provide Bid Money.

6. **ACCEPTANCE OF OFFERS**

6.1 The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds of all bids or proposal, but is not required justify those grounds.

6.2 Procuring agency shall incur no liability, solely by virtue of its invoking sub-rule (1.1) towards suppliers or contractors who have submitted or proposals.

6.3 Notice of the rejection of all bids or proposals shall be given promptly to all suppliers or contractors that submitted bids or proposals.

6.2 **PERFORMANCE BOND**

a) The successful bidders shall provide performance bond at the rate, prescribed by POF Board according to the value of contract which shall be exceed 10% of contract value, in the form of a deposit at call receipt from a scheduled Bank or an un-conditional Bank Guarantee valid for 12 Months (03 months extendable to 12 month in case of cloth items required by clothing Fy.) after receipt of store in POFs on a prescribed format. The Performance Bond will be in favor of **CMA - POF Wah Cantt.** It will be returned on satisfactory completion of the contract.

b) If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for purchase of the stores at the risk and expense of the supplier.

6.3 Performance bond from state owned organizations may be waived off at the discretion of the purchaser.

6.4 **FAILURE TO SUPPLY THE STORES**

All deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of the particular stores which remained unsupplied either in part or in full; or to purchase from elsewhere the unsupplied stores at the risk and cost of the supplier.

6.5 **PAYMENT**

- a Payment will be made by CMA- POF Wah Cantt through crossed Cheque on receipt/acceptance of stores on our prescribed bill form supported by receipt voucher on part/full supply basis.
- b Payment of duties / Taxes including professional tax (where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt.

7. **SECURITY OF INFORMATION**

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by POFs to receive it.

Please return the schedule to the Tender duly signed by the specified date, alongwith the specifications, drawings etc. if any, enclosed herewith even if you are unable to quote.

WARNING

In case the firm abstain from making offers or fail to return / acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would liable to be removed from the approved list.

- Note:-**
- i) Offer must be according to clause 2.2 (Technical & Commercial separately)
 - ii) Validity of offer must be counted from the date of commercial opening.

Yours faithfully,

Director Services

Tele (051) 9055(21090/21099)

Fax (051) 9271400 & 9314100

PAKISTAN ORDNANCE FACTORIES

Schedule to Tender Enquiry NO. [454\(A\)-LP-Capt-DS-Elect.](#), dated [24-02-2018](#).

To be opened on [15-03-2018](#).

(1) FOR MATERIALS

1	2	3	4	5		6
Item No	Description	Unit	Qty	Price per unit For free delivery at POF-Wah		Delivery date
				Price in figure	Price in words	
1)	Passenger lifts (capacity 900 - 1000 KGS Along with complete accessories. (as per detail given in Annexure-A)	Nos.	02			

2. For Plant & Machinery:

Specifications: - Attached as [Annexure-A](#).

Specifications may also be downloaded from POF Website (www.pof.gov.pk).

All firms are bounded to submit their bids as per Annexure-A.

3. Miscellaneous Requirements:

- a) All items must comply with BSS – 5655 / 1981 or latest edition.
- b) If items are of different make, then make and country of origin of each item be mentioned separately along with standard specifications i.e. BSS etc. If firm will not mention standard specifications of quoted product, its offer will be ignored.
- c) Firm will provide training to 04 x persons of purchaser for one week regarding programming and maintenance of lift. Firm will provide Soft copy of control Programming.
- d) PVC Trunking must be utilized to avoid loose wiring.
- e) Firm will provide at least two years Warranty / Guarantee period for free of cost replacement of all parts of Lifts. Warranty period will be started from date of Final Acceptance Test (FAT).
- f) Final Acceptance Test / load test will be carried out as per BSS/IEC/ European/Japanese standard specifications.
- g) Dismantling of existing lifts, installation, commissioning and final load/ acceptance test of new lifts will be responsibility of firm / supplier.
- h) All civil works including cutting, concrete pouring, Water proofing, erect suitable scaffolding and wooden planks for the work, Jambs gaps filling, pushbutton boxes fixing and motor girders grouting etc will be the responsibility of firm / supplier.
- i) Final Acceptance Test / load test will be carried out in the presence of POF and Firm's reps.

- j) Functional trial of one week will be carried out at full load capacity by operating the lift round the clock without any break.
- k) Firm will provide guarantee for provision of spares for 10 years.
- l) Firm will provide 02 sets of detail maintenance and operational manuals in English language along with Schematic & wiring diagrams.
- m) Firm will provide import license of the OEM.
- n) Only OEM authorized suppliers can apply for this tender.
- o) 02 complete tool kits for the maintenance should also be provided by the firm.
- P) Company Profile: Complete company profile along with the list of similar projects installed in Pakistan and worldwide.
- Q) Indicate the model, name of the manufacturer, and country of origin of each part of the system.
- R) Breakdown of rates be given showing price and sales tax separately.
- S) Quotation may be submitted if you are registered with sales tax department. Sales tax registration number may also be indicated in your offer.
- T) Breakdown of rates be given showing price and sales tax separately. Otherwise your quoted rates will be considered inclusive of GST.

(4) Undertaking:-

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of General Conditions of Contract embodied in Form POF 1281 - A, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

Place_____

Signature of the Tenderer _____

Date_____

Name_____

Position_____

Address_____

Income Tax G.I.R No. _____

Official stamp.

SPECIFICATIONS OF PASSENGER LIFTS
(CAPACITY 900 - 1000 KGS) QTY: 02 Nos

02 x heavy duty, soundless Passenger Lifts having an essential carrying and accommodating capacity of 8 persons are required to be installed in 06 Stories Building. The Lifts must be capable to smoothly run round the clock at full load capacity without any break.

1. GENERAL SPECIFICATIONS ARE APPENDED BELOW:

- a) Capacity (900-1000) Kgs/08 persons with gear box/gear less.
- b) 06 stops (in-line).
- c) Simplex collective selective up/down control.
- d) Speed 1m/s (To be controllable / adjustable)
- e) Power: 400V \pm 5%, 50Hz, 3 Phase.
220V \pm 5% 50Hz, Single Phase
- f) Energy efficient AC Motor with VVVF (variable voltage variable frequency) control.
- g) PLC Based (European / Japanese standard) with Automatic Rescue Device (ARD) to drive the elevator car to nearest floor and opens the elevator door to let the passengers out in case of power failure.
- h) LED landing indicators and call buttons on each floor.

2. KEY / DIMENSIONS OF EXISTING WELL (DRAWING ATTACHED)

Sr. #	Symbol	Description	Size
1.	Ww	Well Width	23,00 mm
2.	Wd	Well Depth	1,828 mm
3.	Ph	Pit Height	1,830 mm
4.	Sh	Height above the Highest level served	4,000 mm
5.	Rw	Machine Room Width	4,572 mm
6.	Rd	Machine Room Depth	6,246 mm
7.	Rh	Machine Room Height	1,981 mm
8.	--	Rough opening width	950 mm
9.	--	Rough opening height	3,000 mm
10.	--	Number of level/stops	06
11.	--	Travel	16,760 mm

3. **POF – Tendered Specifications**

Sr.No	POF – Tendered Specifications		
01	Type	Passenger Lift	
02	Capacity	900 - 1000 Kg	
03	Number of lifts	02	
04	Manufacturer/ Dealer	Manufacturer/Dealer Should be authorized	
05	Experience Period	Should be provided by the Firm	
06	Organization / Industry name in which lift supplied by the firm during last five years	Mentioned in catalogue provided by the firm	
07	Model	Should be provided by the Firm	
08	Original equipment manufacturer (OEM)	European or equivalent brand	
09	Country of origin	Should be mentioned	
10	Brand	OTIS (USA), SCHINDLER (SWITZERLAND), THYSSENKRUPP (GERMANY), KONE (FINLAND), FUJITEC (JAPAN), MITSUBISHI (JAPAN) OR EQUIVALENT EUROPEAN BRANDS.	
11	Sales Tax Registration #	Should be provided by the Firm	
12	Hoist Units & all accessories should be installed in machine room	Firm should assured	
13	Suitable cabinet of sufficient size for control panel for ease of maintenance	Should be provided by the Firm	
14	Buffer (heavy duty spring type)	Firm should mention country of origin	
15	Lift should be with car and landing door	Firm should assured	
16	Safe hanging facility	Should be provided by the Firm	
17	Electrical installation and appliances	Firm should be followed BSS	
18	Emergency alarm	Should be provided by the Firm	
19	Guides and guide shoe for car and counter weight	Should be solid steel and oily	

Sr.No	POF – Tendered Specifications		
20	Material for Counter Weight	Should be steel make	
21	Instantaneous safety gear	Should be provided by the Firm	
22	Locking and Emergency unlocking for each landing door	Should be provided by the Firm	
23	Fire safeties	As per BSS	
24	Car Cabin Capacity	Suitable to accommodate 08 persons	
25	Car Cabin size (W x D x H)	Should be provided by the Firm	
26	No. of stops	06	
27	Control	Simplex, Collective, Selective	
28	Speed	1 m/s	
29	Power	380/220 V	
30	Main Motor i) Capacity (KW) ii) Model: iii) Brand: iv) Country of origin:	Should be provided by the Firm	
31	VVVF (Inverter)	Country of origin	
32	Micro controller (PCBs)	Country of origin	
33	Automatic Rescue Device i) Model: ii) Brand: iii) Country of origin:	Should be provided by the Firm	
34	Manual emergency operating device	Should be provided by the Firm	
35	Control Panel: i) Model: ii) Type: iii) Brand: iv) Country of origin:	Should be provided by the Firm	
36	Door Drive System: i) Brand: ii) Country of origin: iii) Door opening (W x H) iv) Automatic Central Opening	Should be provided by the Firm	
37	Machine based on: i) Gear Box/Gear Less ii) Steel Wire Rope	Should be provided by the Firm	
38	LED landing indicators and call buttons	On each floor	

39	Landing and cabin push buttons	Should be concealed in box / operation panel	
40	Complete Car Cabin (Floor, roof, Car Wall, Car Door, Door Track, Door Sill, Door Shoe)	Country of origin	
41	Car door opening	Automatic Central opening sliding door	
42	Half body mirror on Rear side & handrails on three sides in car	Should be provided by the Firm	
43	Car roof fan	Country of origin	
44	LED light in Car roof	Country of origin	
45	LED operation panel	Country of origin	
46	PVC floor	Country of origin	
47	Emergency exit	Should be provided by the Firm	
48	Emergency light	Country of origin	
49	Battery backup should be 03 hours	Should be provided by the Firm	
50	02 x Intercom sets with each lift	Should be provided by the Firm	
51	Car should be dimensioned with good symmetry of width, depth & height to have a decent look	Should be assured by Firm	
52	Safeties should be as per BSS 5655/1981	Should be assured by Firm	
53	Spare Parts should be quoted along with separate prices of each part	Should be provided by the Firm	
54	All item must be comply with BSS 5655/1981 or latest edition.	Should be assured by Firm	
55	Travelling Cable	Country of Origin	
56	Blower fan		
57	Steel wire rope		

58	Gear box, if provided	Country of Origin		
59	Magnetic Contactor			
60	Relays			
61	Brake Unit			
62	Speed governor			
63	Dynamic brake unit			
64	Final limit Switch (UP & DOWN)			
65	Over load			
66	Permanent magnet booster/switch			
67	Motor for door operation			
68	Contact for door motor			
69	Inverter for door motor			
70	Car operation panel			
71	Push buttons for landing door			
72	Indicators			
73	Car light			
74	Rail guide for car			
75	Rail guide for counter weight			
76	Guide shoe / roller for car			
77	Guide shoe / roller for Counter weight			
78	Landing door			
79	Sensor Beam			
80	Emergency Bell			
81	Emergency light			
82	Intercom			
83	Brackets for rail guide		Country of Origin	

84	Chanel for rail guide		
85	Training	Provide training for at least one week.	
86	PVC Trunking should be utilized to avoid loose wiring	Should be assured by Firm	
87	Warrant / Guarantee for free of cost replacement of all parts of lifts for 02 years.	Should be assured by Firm	
88	Final acceptance / load test as per BSS in the presence of POF rep.	Should be assured by Firm	
89	Firm should be responsible for dismantling of existing lift	Should be assured by Firm	
90	Provision of spare parts	Should be assured by the Firm regarding guarantee for provision up to 10 years.	
91	Manual Catalogues / brochures for operation and maintenance of lifts in English language along with Schematic and wiring diagram	Should be provided by the Firm	
92	Import License of OEM	Should be provided by the Firm.	
93	Firm should be responsible for all Civil work i.e. Cutting, Scaffolding, James gapes filling etc.	Should be assured by the Firm	
94	Luxury Model of Car Cabin	Should be provided by the Firm	

4. LUXURY MODEL CAR CABIN :

- a) Steel made, hairline stainless steel suitable to accommodate 08 persons alongwith **automatic central opening sliding doors**, half body mirror on Rear side and handrails on three sides, Car Roof Fan & LED lights, LED operation Panel, LED landing indicator, PVC floor, Emergency Exit, Emergency Light, battery backup for 3 Hours, Emergency Bell, Intercom & Fire Protector, Entrance : 01.
- b) Car should be dimensioned with good symmetry of width, depth & height so as to have a decent look. Luxury Model of Car Cabin (COP, James/Indicator for main floor and other floor, Hall Buttons, Car Ceiling, Cars Walls, Car Door, Main floor door, other floor doors & PVC floor) should be decorated internally for VIP / VVIP use, however, car interior design will be finalized at the time of placement of contract.

5. SAFETIES

All standard safeties as per BSS 5655 / 1981 or equivalent IEC / European / Japanese standard specifications.

6. SPARE PARTS

Spare parts to meet the emergency requirements for 02 years be quoted along with separate prices for each including PCBs of controller(s), Terminal Slowdown Device (Permanent Magnet Booster/Switch), Final limit switches for up & down, Main motor for up & down, Motor for door operation, Traveling cable, Transformer, Relay, Door Shoes, Push Buttons for car & floor, Photocell / photo beam, brake (ascending car over speed protection means), Magnetic Contactor, Display Card for ground floor and other floor, Blower Fans & light for car ceiling.

7. Tool & Tackles:

02 complete tool kits for the maintenance should also be provided by the firm.

8. Inspection:

- a) Pre-shipment Inspection at firm's premises (02 Officials)
- b) Final inspection at OFLS Building Karachi. (01 Official and 03 Technicians)

9. SPECIAL TERMS & CONDITIONS:

- a) All items must comply with BSS – 5655 / 1981 or latest edition.
- b) If items are of different make, then make and country of origin of each item be mentioned separately along with standard specifications i.e. BSS etc. If firm will not mention standard specifications of quoted product, its offer will be ignored.
- c) Firm will provide training to 04 x persons of purchaser for one week regarding programming and maintenance of lift. Firm will provide Soft copy of control Programming.
- d) PVC Trunking must be utilized to avoid loose wiring.
- e) Firm will provide at least two years Warranty / Guarantee period for free of cost replacement of all parts of Lifts. Warranty period will be started from date of Final Acceptance Test (FAT).
- f) Final Acceptance Test / load test will be carried out as per BSS/IEC/ European/Japanese standard specifications.
- g) Dismantling of existing lifts, installation, commissioning and final load/ acceptance test of new lifts will be responsibility of firm / supplier.
- h) All civil works including cutting, concrete pouring, Water proofing, erect suitable scaffolding and wooden planks for the work, Jambs gaps filling, pushbutton boxes fixing and motor girders grouting etc will be the responsibility of firm / supplier.
- i) Final Acceptance Test / load test will be carried out in the presence of POF and Firm's reps.
- j) Functional trial of one week will be carried out at full load capacity by operating the lift round the clock without any break.
- k) Firm will provide guarantee for provision of spares for 10 years.
- l) Firm will provide 02 sets of detail maintenance and operational manuals in English language along with Schematic & wiring diagrams.
- m) Firm will provide import license of the OEM.
- n) Only OEM authorized suppliers can apply for this tender.

Recommended Brands: OTIS (USA), SCHINDER (Switzerland), THYSSENKRUPP (Germany), KONE (Finland), FUJITEC (Japan), MITSUBISHI (Japan) or equivalent European brands.