

**GOVERNMENT OF PAKISTAN
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY**

To

M/s _____

Dear Sirs,

Reference: **TENDER ENQUIRY No. 0004-Hvn-LP-Capt-Pur Dated: 03-01-2022**

You are requested to submit quotations for the item(s) noted in the Schedule to the Tender. Offer should be sent duly sealed in an envelope. Please note the following instructions for filling the tender:-

1. SUBMISSION OF TENDER

- 1.1 Tenders will be opened at **11:00 hours on 08-02-2022** and must reach **Bid Center adjacent to Rabita Hall on or before 10:30** hours up to due date. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you.
- 1.2 Procurement method is single stage two envelope as per PPRA Rules 36 (b), therefore bids/offers must be quoted as per TE clause 2.2 instead of 2.1. The outside of the envelope should be inscribed with:-

Tender Enquiry No : **0004-Hvn-LP-Capt-Pur, Dated: 03-01-2022**

Tender to be opened on : **08-02-2022**

Address as follows:-

INCHARGE BID CENTER
PAKISTAN ORDNANCE FACTORIES
WAH CANTT (PAKISTAN)

Though:-

I/C CR

POF WAH CANTT

- 1.3 If envelope do not indicate reference of T.E or received late the same will be returned un-opened.

2. GENERAL INSTRUCTIONS REGARDING PREPARATION QUOTATIONS

- 2.1 For all type of stores, you are required to quote in two parts:-

Part I "Technical Offer": It should exclusively give technical details and literatures/brochures of the offered material/items/equipment as well as validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. **It must not indicate price, costs etc.** You may use a separate sheet if necessary.

Part II “Commercial Offer”: It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

Each Part should be placed in a **separate sealed cover**. The envelopes should be inscribed with **Part I “Technical Quotation without Price”** and **Part II “Commercial Quotation with Price”**.

- 2.2 The quotation must remain valid for, at least 90 days from the date of commercial tender opening.
- 2.3 The quotation should hold good for any reduced or enhanced quantities without notice.
- 2.4 In the event of non-acceptance of offer, no intimation will be given to the Tenderers.
- 2.5 Conditional offers or alternative offers are likely to be ignored.
- 2.6 Quotations should be based on:-
F.O.R. station of dispatch basis, i.e. delivered free on rail, inclusive of packing and forwarding charges. The stores will be booked under Military Credit Note, to be provided by the purchaser. **and / or**
Free delivery at POF's stores at **HAVELIAN**.
In this case Octroi duty if any, will be payable by the supplier.
- 2.7 Taxes and Duties etc. where applicable, must be shown separately, quoting references to Registration No. in case of Sales Tax and relevant authority in the case of others. Offer without these clarification and inclusive of Taxes and Duties may be ignored.
- 2.8 Taxes and duties levied on or after tender opening date or on or after the date offer was signed and dispatched will be allowed to include in the offered rates.
- 2.9 Suppliers will furnish a certificate, issued by Excise & Taxation deptt. that he has cleared all Professional Tax payable by him, offers received without this certificate will be rejected.
- 2.10 The Supplier will render necessary information regarding hazardous effects on environment of the material/products supplied by them, in their quotation and shipping/dispatch documents.
- 2.11 If the requisite information is not furnished on the T.E forms or offer received is not conformity with the requirement of T.E such offer shall be ignored.

3. INSPECTION

- 3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.
- 3.2 Where considered necessary by the Purchase, the stores may be obtained on Warranty/Guarantee subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the supplier at his own expense, within a specified time.

4. TENDER FEE

- The tender must be accompanied by a non-refundable fee by means of a crossed Postal order/Pay/ Order amounting to **Rs. 500/-** in favour of **MD POF HAVELIAN CANTT**. This should be attached with Part-I Technical Quotation.
- 4.1 Where required, offer must accompany tender sample, strictly according to the description and specification given in Tender Enquiry. Offer not accompanied by tender sample will NOT be entertained excepting the established and reputable firms who have

either previously satisfactorily supplied the same or similar stores or have submitted an acceptable sample thereof against previous T.E.

5. BID MONEY

- 5.1 Bid Money at the rate of **2 % (for registered firms with POFs)** and **5% (for un-registered firms)** of the quoted value should accompany the tender in the shape of Call at Deposit Receipt, from a scheduled Bank drawn in favour of:-

M.D. POF HAVELIAN CANTT

Tenders received without Bid Money will be rejected.

Bid Money should be attached with Part-II Commercial Quotation, however, as a proof only CDR No. & date (without indicating value) may be mentioned in Part-I Technical quotation.

- 5.2 Bid Money of the unsuccessful tenderer will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenderers will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.
- 5.3 State owned organizations are not required to provide Bid Money.

6. ACCEPTANCE OF OFFERS

- 6.1 POF-Havelian reserve the right to reject all bids or proposals at any time prior to the acceptance of a bid or proposal and shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.

6.2 PERFORMANCE BOND

- (a) The successful bidders shall provide Performance bond within 20 days after issuance of LOI at the rate, prescribed by POF Board according to the value of contract which shall not exceed **10%** of contract value, in the form of a Deposit At Call Receipt from a scheduled Bank; or, **an un-conditional Bank Guarantee valid for 24 months** after successful installation and commissioning of receipt store in POFs on a prescribed format. The Performance Bond will be in favour of C.M.A. POF Wah Cantt. It will be returned on satisfactory completion of the contract.
- (b) If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for purchase of the stores at the risk and expense of the Supplier.
- (c) Performance Bond from State owned organizations may be waived off at the discretion of the Purchaser.

6.3 FAILURE TO SUPPLY THE STORES.

All deliveries must be by the specified date. IF the failure to deliver the stores within the scheduled time should have arisen from "**Force Majeure**", which the purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and / or claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to maximum of 10% of the total contract value of the

particular stores which remained unsupplied either in part or in full; or, to purchase from elsewhere, the unsupplied stores at the risk and cost of the supplier.

7. PAYMENT

- 7.1** Payment will be made on FOR basis as per following, by C.M.A (POF) through cross Cheque on our prescribed bill form supported by receipt voucher.
- 7.2** 70% payment on receipt of complete store at POF Havelian after physical inspection and acceptance.
- 7.3** 30% payment will be subjected to successful FAT after installation & commissioning.
- 7.4.** Payment of duties /Taxes including professional tax (where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt:

8. SECURITY OF INFORMATION

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by POFs to receive it.

Please return the Schedule to the Tender duly signed by the specified date, alongwith the specifications, drawings etc. if any, enclosed herewith even if you are unable to quote.

WARNING

In case the firm abstain from making offers or fail return/acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would be liable to remove from the approved list.

Yours Faithfully

MANAGING – DIRECTOR
PAKISTAN ORDNANCE FACTORIES

Tele: +92-992-810001, 3 Ext. 28604, 28257, 28614, 28601

Fax: +92-992-810318

e.mail: mdhvn@pof.gov.pk

PAKISTAN ORDNANCE FACTORIES
Schedule to Tender Enquiry
No. 0004-Hvn-LP-Capt-Pur, Dated 03-01-2022

(1) For Plant and Machinery

Item No	Description with Spec etc.	A/U	Qty	Price Rs.		Delivery Date
				In Figures	In Words	
1.	HT Power Cable 185 mm ² / 3 Core	Mtr	4600			
2.	Accessories a. HT Cable Outdoor Straight through Joint Kit b. HT Cable Indoor End Termination Kit	Set	06/ each			

Technical Evaluation Criteria

- a. The offered product will be technically evaluated on the basis of attached Annex-A.
- b. Technical quotation may be supported with literature/brochure.
- c. Attached Annex-B may be filled and signed/stamped.

2) For Plant & Machinery Specification**Annex-A (Attached)****(3) Special Conditions:**

Only Registered suppliers with Sales Tax & Income Tax Deptt.) who are on Active Taxpayers List (ATL) of FBR are eligible to supply goods/services (Sales Tax Registration & NTN must be enclosed with the quotations).

- i. Quotation must be according to our requirement, size and specification. The conditional or technically deviated offers from our terms/conditions as well as specifications shall be out rightly rejected.
- ii. Offer without complete Bid Money (CDR only) & Tender Fee (Postal Orders/Pay order) in accordance with clause No. 4 & 5 will not be entertained.
- iii. Fax/E-Mail offer will not be entertained.
- iv. Quotation submitted on Schedule to TE must be signed / Stamped.
- v. Basic Price and Sales Tax should be quoted separately.
- vi. In case, the order is placed on your firm, Professional Tax Certificate issued by the Govt. of KPK will have to be submitted along with the bill against supplies as per prevailing rates of E&T deptt. KPK.

(4) Undertaking

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of General conditions of contract embodied in Form POF 1281, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

Place _____

Date _____

Signature of Tenderer _____

Name _____

Position _____

Address _____

Income Tax G.I.R. No _____

Official Stamp _____

SPECIFICATION**1. TECHNICAL SPECIFICATION OF HT CABLE & JOINTING KITS**

Item No	Description of items	Qty
1	HT Power Cable 185 mm²/ 3 Core 8.7/15KV PVC Sheathed with annealed Standard copper conductor. Rated Voltage of Cable:15KV Insulation material: XLPE BSS No.6622 (IEC 502). Make: Pakistan Cables/Newage Cables/FAST Cables or Equivalent Note:- Minimum length of one piece of cable on one drum must be 500 meters. Sequential marking should be marked on every meter of cable.	4600 Mtrs
2	Accessories	
a	HT Cable Outdoor Straight through Joint Kit 185mm²/3-Core Accessories:- i) Heat shrink, insulating/Conducting tube (CICM) - 03 Nos ii) Heat shrink, insulating tube (MWJS) - 03 Nos iii) Heat shrink, Stress control tube (JSCR) - 03 Nos iv) Heat shrink, outer jacket Tube (MWTM) - 02 Nos v) Stress relief void filling yellow mastic (S-1189-1-100) - 06 Nos vi) Stress relief void filling yellow mastic (S-1189-1-600) - 06 Nos vii) Stress relief void filling red mastic (S-1085-1-300) - 09 Nos viii) Silicon Grease (EPPA-007) - 01 No ix) Cleaning Tissue (EPPA-004) - 06 Nos x) Binding wire - 02 Mtrs xi) Soldering wire - 02 Mtrs xii) Abrasive Strip - 01 No xiii) Copper Mesh (EPPA 009-2000) - 03 Nos xiv) PVC Tape (Red, Yellow, Blue) - 03 Nos xv) Copper ferrule - 03 Nos xvi) Armour Joint Case (EPPA 040-12-1260) - 01 No xvii) Soldering Paste - 01 No xviii) Jublee Clamp according to cable size - 04 Nos xix) Textile tape - 01 No xx) Installation instruction in English - 01 No xxi) Make: Raychem Germany or Equivalent Note:- i) Cable kits will be tested at 33KV. ii) Test report from WAPDA lab is also required.	06 sets
b	HT Cable Indoor End Termination Kit for 185mm²/3-Core Accessories:- i) Heat shrink, insulating, Non-tracking tube (HVOT) - 03 Nos ii) Heat shrink, stress control tube (SCPM) - 03 Nos iii) Heat shrink, Cable breakout (402W248) - 01 No iv) Stress relief void filling Yellow mastic (S 1189- 1-100) - 03 Nos v) Track and weather resistant sealant (S-1085-1-300) - 06 Nos vi) Silicon grease (EPPA-007) - 01 No vii) Cleaning Tissue (EPPA-004) - 03 Nos viii) Binding wire - 02 Mtrs ix) Soldering wire with flux - 02 Mtrs x) Abrasive strip - 01 No xi) Copper Braid - 01 Mtr xii) PVC Tape (Red, Yellow, blue) - 03 Nos xiii) Earth Lug copper - 01 No xiv) Copper Lugs According to cable size - 03 Nos xv) Soldering Paste - 01 No xvi) Jublee clamp according to cable size - 01 No xvii) Installation instruction in English - 01 No Make: Raychem Germany or Equivalent	06 Sets

Note:- i) Cable kits will be tested at 33KV. ii) Test report from WAPDA lab is also required.	
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2. General Condition:

- 2.1 Supply of H.T Cable and Accessories as per specifications and quantity mentioned above. Contract shall be awarded to lowest acceptable bidder item wise.
- 2.2 The supplier will provide the time schedule for the supply of store.
- 2.3 The supplier will be responsible to send their technical rep for site survey/ feasibility study before submission of quotation otherwise offer will be subjected to clear rejection.
- 2.4 Complete system & accessories will be accepted subject to 02 years warranty/guarantee for each cable/jointing kit. Moreover, in case of any defect, same will be replaced with good quality material and all cost/expenditure will be borne by the firm.

3. Scope of Supply:

- 3.1 All contiguous/ related and requisite store will be provided by the supplier.

4. Inter Stage / Pre shipment Inspection (PSI) at Firms Premises:

- 4.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the purchaser at firm's premises, who will arrange it at his own cost.
- 4.2 Inspection facilities such as tools, test equipment, instruments etc will be provided by the suppliers.

5. Documentation:

The supplier will be responsible to furnish related technical data including the following:

- 5.1 Detailed specifications.
- 5.2 Test reports of HT cable.
- 5.3 Testing report of joint kits from WAPDA lab is also required.

6. Final Acceptance Test

- 6.1 Final Acceptance Test will be carried out in POF Havelian Cantt under supervision of seller's technical team.
- 6.2 Supplier will bear all expenses of its technical team during inspection.

7. Warranty Guarantee:

- 7.1 The supplier will have to provide warranty / guarantee for a period of two years for smooth functioning / operation of cables/accessories.
- 7.2 Two years warranty / guarantee period will be started from the date of satisfactory conclusion of FAT.
- 7.3 Test & trial of cables shall be carried out after complete installation & commissioning for at least two weeks.

NOTE:

POF shall deal with the supplier directly without involvement of any agents. POF will not pay any commission to agents/ third party. Supplier will be responsible for provision of material (Cable/Kits) and execution of work.

SUPPLIER'S CAPABILITY

1. NAME OF THE FIRM: _____
ADDRESS: _____

1.1 - TELE:NO: _____
1.2- FAX NO: _____
1.3- E.MAIL ADDRESS: _____

2. WHETHER PUBLIC LTD, PRIVATE LTD, PARTNERSHIP
OR SOLE PROPRIETORSHIP: _____
3. ESTABLISHED SINCE: _____
4. CAPACITY: (Manufacturer / Stockist/Agent to foreign Firm): _____
5. IF MANUFACTURER, PROVIDE FOLLOWING DETAILS:

5.1- RANGE OF PODUCTS MANUFACTURED: _____

5.2- DETAIL OF PLANTS, MACHINERY AND MAJOR EQUIPMENTS:
(Attach separate sheet if required):

6. INSPECTION/QUALITY ASSURANCE FACILITIES: _____

7. ISO-9000 CERTIFIED IF SO ATTACH NECESSARY DOCUMENTS

8. IF STOCKIST, PROVIDE FOLLOWING:-

8.1- DETAILS OF STOCKS HELD: - _____

8.2- APPROX. STOCK VALUE _____

8.3- LOCATION OF STOCKS: _____

ORGANISATIONAL DETAILS.

9. WHETHER THE FIRM IS REGISTERED WITH THE FOLLOWING DEPTTS.
(Give registration No., Date and attach copies of the necessary documents).

9.1 DP/ARMY OR ANY GOVT./SEMI GOVT. DEPTT: _____

9.2- IMPORT TRADE CONTROL DEPTT: _____

9.3- SALES TAX DEPTT: _____

9.4- INCOME TAX DEPTT: _____

FINANCIAL STATUS: _____
(Bank certificate to be attached)

Signature _____

Name: _____

Position: _____

Stamp